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March 13, 2018

PIN 18-03-CCLD

TO: ALL COMMUNITY CARE PROVIDERS

FROM: *Original signed by Pamela Dickfoss*  
PAMELA DICKFOSS  
Deputy Director  
Community Care Licensing Division

SUBJECT: **SENIOR CARE INSPECTION TOOL PILOT**

**Provider Information Notice (PIN) Summary**

PIN 18-03-CCLD announces the launch of the Community Care Licensing Division's Senior Care Inspection Tool pilot.

To better assure and promote the health, safety and quality of life of each person living in licensed settings, the Community Care Licensing Division (CCLD) is refocusing its efforts on three priority areas: prevention, compliance and enforcement. In line with these efforts is improving the consistency, effectiveness and quality of the inspection process throughout the state and across licensed facility categories.

CCLD is developing new comprehensive inspection tools that contain an array of requirements in various licensing domains for all programs. Implementation of these tools will begin with Adult and Senior Care facilities and subsequently follow with Children's Residential and Child Care facilities.

**Senior Care Inspection Tool Pilot**

To evaluate its full impact before implementation on a statewide basis, the following comprehensive tools will be piloted for senior care facilities:

- **Pre-Licensing:** used for inspections conducted prior to licensure to ensure the facility meets licensing requirements
- **Post-Licensing:** used for inspections conducted within 90 days after a facility

accepts its first resident following initial licensure

- **Comprehensive:** used for inspections conducted on an annual basis
- **Specialty:** used with the comprehensive annual and post-licensing inspections when a problem domain is identified

The pilot is expected to remain open for three months beginning on July 1st, 2018 with an anticipated completion date of September 30, 2018. The completion date may be modified based on the availability of field staff and experience/feedback from pilot submissions.

Facilities shall be chosen at random from among those who are due for an inspection visit during the piloting period. Each inspection visit using a tool shall be unannounced and will count towards the required inspections for the facility. Specialty tools will be used when a Type A violation is found in each specialty tools' domain during a comprehensive annual or post-licensing inspection. Licensees whose facilities participated in the pilot will receive a post-inspection survey to provide feedback.

For more information and to view the tools, please see the [CCLD Inspection Process Project website](#). If you have any questions, please contact [inspectionprocess@dss.ca.gov](mailto:inspectionprocess@dss.ca.gov).