# INSTRUCTIONS FOR FORM CA 800L NONFED SUMMARY REPORT OF ASSISTANCE EXPENDITURES CALWORKS ASSISTANCE, RECENT NON-CITIZENS, NONFEDERAL

## **General Information**

- 1. Enter county name, and month and year of claim in space provided.
- 2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
- 3. This form is pre-programmed to round all amounts to the nearest dollar.

### **Current Month**

#### For each column:

- 4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll. Only current month adjustments should be entered on Line 5.
- 5. Line 6: Subtotal of Lines 1 through 5. This amount will calculate automatically.

## **Prior Month**

#### For each column:

- 6. Line 7: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll.
- 7. Line 8: Enter the total of <u>all cash recovered</u> in this month for aid paid in a prior month.

  This includes cash abatements or repayments of overpayments received during this report month.
- 8. Line 9: Enter the total of all prior month negative adjustments which decrease money amounts that were claimed in a prior month summary report.
- 9. Line 10: Subtotal of Lines 7 through 9. This amount will calculate automatically.

## Positive Adjustments and Grant-Based On-the-Job Training (OJT) (Wage Subsidies)

- 10. Line 11: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.
- 11. Line 12: Enter amounts paid for grant based OJT (Wage Subsidies). Residual payments, if any, should be reported to the appropriate category in Lines 1 through 9.

## **Total**

12. Line 13: Total Aid Payments, current and prior months. This amount will calculate automatically.

## State Only Funds

- 13. Line 14: Enter the number of Assistance Units (AUs) represented in your total persons count (children and adults).
- 14. Line 15: Amount payable with state funds only (state share of the \$2 grant increase effective June 1, 1973 for federal AUs) Line 14 x \$2. This amount will calculate automatically.

## Summary by Funding

15. Lines 16-21: The state and county shares will calculate automatically by aid code and by program/reporting category on Lines 16 through 18 and Lines 19 through 21, respectively.