# INSTRUCTIONS FOR FORM *CA 800 Kin-GAP (18+ TEMP) FED*SUMMARY REPORT OF ASSISTANCE EXPENDITURES Kin-GAP 18+ FEDERAL

# **General Information**

- 1. Enter county name, month and year of the claim in the space provided.
- 2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
- 3. This form is pre-programmed to round all amounts to the nearest dollar.

# **Current Month**

- 4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll.
- 5. Line 6: Subtotal of lines 1 through 5. This amount will calculate automatically.

#### **Prior Month Negatives**

- 6. Lines 7: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll.
- 7. Line 8: Enter the total of recoveries of aid in this month for aid paid in a prior month. This includes cash abatements or repayments of overpayments received during this report month.
- 8. Line 9: Enter the total of all prior month negative adjustments which decrease amounts that were claimed in a prior month summary report.
- 9. Line 10: Subtotal of lines 7 through 9. This amount will calculate automatically.

## **Prior Month Positive Adjustment**

10. Line 11: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.

# <u>Total Aid Payments, Current + Prior Months (Line 6+10+11)</u>

11. Line 12: Total Aid Payments, current and prior months (lines 6+10+11). This amount will calculate automatically.

### Infant Supplement Rate (ISR) Supplement

12. Line 13: Enter only the expenditures of the ISR Supplement. Refer to Welfare and Institutions Code 11465(c)(5).

**REMINDER:** Expenditures of the base amount of the infant supplement should continue to be claimed in the main payroll. Refer to County Fiscal Letter 16/17-07, dated August 2, 2016, for additional information.

## **Total Payments (Lines 12 + 15)**

13. Line 14: This is the grand total of aid payments and ISR supplement expenditures. This amount will calculate automatically.

# **Persons Count**

- 14. Line 15: Enter number of children Non-Recurring Payments.
- 15. Line 16: Enter the persons count for the Kin-GAP 18+.

Summary by Funding
16. Line 17 and 19: This will calculate automatically.