

STATEWIDE RFA TECHNICAL ASSISTANCE CALLS  
 MEETING MINUTES  
 November 1, 2017  
 Time: 1:30 pm – 2:30 pm  
 Location: Conference Call  
 Call-In: 877-873-8017 Code: 5396369

County TA Questions	CDSS Response	Action Item
1) Can a county approve a family that resides in an apartment that has individual bedrooms, individual kitchens, but shares bathroom facilities with other tenants of the apartment building?	Current Written Directives, Version 4.1, prohibit this type of housing situation. CDSS recognizes that counties face unique housing constraints and are internally discussing possible amendments to the next release of the Written Directives	None.
2) What is the status of the next release of the Background Assessment Guide?	At this time, counties are advised to continue processing background checks for applicants, other adults, and individuals regularly present per the BAG, Version 1 and Written Directives, Version 4.1. Changes based on SB 213, effective 1/1/2018, are currently being incorporated in the next version of the BAG. CDSS will be providing clarification and statewide trainings relative to the BAG, Version 2, in early 2018.	None.
3) When will the All County Letter (ACL) for AB 404 be issued?	AB 404 was chaptered on October 12, 2017. An ACL will be drafted by the CCR Policy and Regulation Development Unit.	None.
4) According to ACL 17-16, to be eligible for conversion, the home study must be completed no later than January 1, 2018. Some counties will not be able to complete all the pending home studies prior to the January 1, 2018 deadline. Is there any information about	This is a statutory requirement that was not amended in AB 404, therefore, CDSS is not able to give any extensions.	None.

the possibility of an extension to the January 1, 2018 deadline?		
5) What are the consequences if an approved Resource Family does not comply with the training provisions specified in AB 507?	AB 507 amends Welfare and Institutions Code (W&IC) 16519.5 and specifies a county, in its discretion, may require a Resource Family or applicant to receive one or more hours of relevant specified training that is in addition to the hours of that training that are required by state law. Any consequences resulting from the approved Resources Family's refusal to comply with the provision, shall be at the county's discretion.	None.
6) Must the RFA reference checks be in writing?	No, the Written Directives, 4.1, do not specify the format that the references must be obtained. As long as the required references are obtained (verbally or written) and documented in the file, the County is free to decide the format on how the references are obtained. Please refer to WD, 4.1, Section 5-03(a)(4).	None.
7) AB 404 allows a licensed foster family home and certified family home that provided county authorized respite services within the 2017 calendar year to be approved as a Resource Family through the conversion process. Is there any formal mechanism or official form that documents that a licensed foster family home or a certified family provided respite services?	No, the provision in AB 404 only requires that the respite services be county authorized. It is recommended that some form of documentation is present in the family file.	None.

**Updates/Announcements:**

- N/A

**Next Meeting:** December 6, 2017, 1:30 pm – 2:30 pm