



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



EDMUND G. BROWN JR.  
GOVERNOR

January 10, 2018

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

ALL COUNTY LETTER (ACL) NO. 18-02

TO: ALL COUNTY WELFARE DIRECTORS  
 ALL COUNTY FISCAL OFFICERS  
 ALL CHIEF PROBATION OFFICERS  
 ALL COUNTY WELFARE DIRECTORS ASSOCIATION  
 ALL CDSS ADOPTION REGIONAL AND FIELD OFFICES  
 ALL TITLE IV-E AGREEMENT TRIBES  
 ALL LICENSED FOSTER FAMILY AGENCIES  
 ALL CHILDREN'S RESIDENTIAL PROGRAM STAFF

SUBJECT: RESOURCE FAMILY APPROVAL PROGRAM – CONVERSION OF LICENSED FOSTER FAMILY HOMES (FFH) AND CERTIFIED FAMILY HOMES (CFH) THAT PROVIDED RESPITE SERVICES IN 2017

REFERENCE: [WELFARE AND INSTITUTIONS CODE 16519.5](#); [HEALTH AND SAFETY CODE 1517](#); [ASSEMBLY BILL \(AB\) 404 \(CHAPTER 732; STATUTES OF 2017\)](#); [ALL COUNTY LETTER NO. 17-16](#); [PROVIDER INFORMATION NOTICE \(PIN\) 17-03-CRP](#)

The purpose of this ACL is to provide county welfare departments, probation departments, licensed foster family agencies, and other interested stakeholders with notification on chaptered legislation that will impact the conversion of existing licensed FFH and CFH of licensed foster family agencies to Resource Families.

AB 404, which goes into effect on January 1, 2018, amended Welfare and Institutions Code section 16519.5 and Health and Safety Code section 1517 to specify that a licensed FFH or a CFH that provided county-authorized respite services between January 1, 2017 and December 31, 2017, inclusive, may be approved as a Resource Family on the date of successful completion of a psychosocial assessment.

Beginning January 1, 2018, to convert a licensed FFH that did not have a child or nonminor dependent (NMD) in placement, but provided county-authorized respite services for a foster child during the 2017 calendar year, a county shall complete the conversion requirements as specified in ACL No. 17-16 in the section entitled "Conversion of Approved Relatives/Non Relative Extended Family Members (NREFMs) and Licensed FFH with Placement of a Child or NMD at Any Time during 2017."

Beginning January 1, 2018, to convert a CFH that did not have a child or NMD in placement, but provided county-authorized respite services for a foster child during the 2017 calendar year, a licensed foster family agency shall complete the conversion requirements as specified in PIN 17-03 CRP in the section entitled "Conversion of Certified Family Homes with Placement of a Child or Nonminor Dependent at Any Time During Calendar Year 2017."

For questions related to this ACL, please email the Resource Family Approval Implementation Unit at [RFA@dss.ca.gov](mailto:RFA@dss.ca.gov).

Sincerely,

***Original Document Signed By***

GREGORY E. ROSE  
Deputy Director  
Children and Family Services Division

***Original Document Signed By***

PAMELA DICKFOSS  
Deputy Director  
Community Care Licensing Division