

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 5, 2007

COUNTY FISCAL LETTER (CFL) NO. 07/08-25

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITOR CONTROLLERS
ALL COUNTY PROBATION OFFICERS

SUBJECT: COUNTY EXPENSE CLAIM (CEC) AND ASSISTANCE CLAIMING
INSTRUCTIONS - KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT
PROGRAM (KinGAP)

The purpose of this CFL is to provide CEC and Assistance Claim information regarding the KinGAP program. All-County Letter (ACL) No. 07-13, dated March 13, 2007, provided information on new and/or enhanced benefits available under this program effective October 1, 2006, pursuant to Assembly Bill (AB) 1808, Chapter 75, Statutes of 2006. These include:

- Extension of KinGAP to probation youth who are in foster care and under the supervision of the juvenile delinquency court.
- Specialized Care Increment (SCI) payments as part of the KinGAP rate for children who received a SCI in the month before KinGAP began.
- An annual \$100 supplemental clothing allowance for all KinGAP recipients.
- County clothing allowance for eligible children according to each county's clothing allowance payment structure.

Please refer to ACL No. 07-13 for additional information regarding the above.

Assistance Claim Instructions:

Assistance payments for KinGAP will continue to be reported under Aid Codes 4F and 4G. However, on the CA 800 FED claim form, the federal Temporary Assistance for Needy Families share of costs for Aid Code 4F has been replaced with General Fund (GF), effective July 1, 2006, pursuant to provisions in AB 1808. The supplemental clothing allowance was funded at 50 percent State and 50 percent county consistent with provisions in AB 1808 for the period October 1, 2006 through August 31, 2007. Effective with the September 2007 claiming month, the supplemental clothing allowance is funded 100 percent State, pursuant to Senate Bill 84, Chapter 177, Statutes of 2007. Counties are to report the annual \$100 supplemental clothing allowance on the line that was added in May to both the CA 800 FED and the CA 800S NONFED claim. The claims have been updated to reflect this change in funding ratio. The SCI and county clothing allowance should be included in the main payroll.

The automated assistance claim and instructions located on the CDSS Automated Assistance Claims Extranet at <http://www.cdsscounties.ca.gov/AAC/aac.htm> have been revised to reflect these changes.

CEC

There are no changes to time study or claiming instructions as a result of AB 1808. Grant calculations to reflect new or enhanced benefits are considered part of the caseworker's normal eligibility determination activities. Time spent performing these activities should continue to be reported to existing time study codes 0301 or 0311, as appropriate. The only changes made to the CEC are title changes to more accurately reflect the program as follows:

From:

Program Code (PC) 030: Kin-GAP/Plus Federal FC Cases
PC 031: Kin-GAP/Plus Nonfederal FC Cases

To:

PC 030: Enhanced KinGAP-Federally Eligible
PC 031: Enhanced KinGAP-Non-Federally Eligible

The sharing ratios remain unchanged at:

PC 030: 100 percent State
PC 031: 50 percent State and 50 percent county.

Please e-mail any questions regarding CEC instructions to fiscal.systems@dss.ca.gov
Questions regarding assistance claim instructions should be e-mailed to assistance.claims@dss.ca.gov.

Sincerely,

Original Signed by Eric Fujii

ERIC FUJII
Deputy Director
Administration Division

c: CWDA