

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



April 18, 2008

ERRATA - COUNTY FISCAL LETTER (CFL) No. 07/08-47E

TO: COUNTY WELFARE DIRECTORS
COUNTY FISCAL OFFICERS
COUNTY AUDITOR CONTROLLERS
COUNTY PROBATION OFFICERS

SUBJECT: CORRECTION AND CLARIFICATION OF THE COUNTY WELFARE
DEPARTMENT (CWD) COUNTY EXPENSE CLAIM (CEC) CLAIMING
INSTRUCTIONS FOR THE JUNE 2008 QUARTER

REFERENCE: County Fiscal Letter (CFL) No. 07/08-47, dated
April 1, 2008

The purpose of this Errata is to inform counties of corrections to CFL 07/08-47, dated April 1, 2008.

I. SOCIAL SERVICES FUNCTION**A. Program Code Descriptions (PCD)****2. 3591 ~ CWS – Live Scan/CLETS Background Checks**

The language for PC 3591 on Page 2 has been revised to clarify that the background check for parents and legal guardians is an option for the counties, not a requirement. (See **bold** text)

PC 359, CWS – Live Scan/CLETS Background Checks has been revised to include new activities related to background checks as outlined in AB 1774 (Chapter 726, Statutes of 2006). **This statute gives the County Welfare Departments the option to conduct criminal background checks** to assess the appropriateness and safety of placing a child back home with their parents or legal guardians who wish to reunify with their child. **Please note that background checks continue to be mandated for relative foster parents.**

B. GOMEZ V. SAENZ LAWSUIT SETTLEMENT (SB 84)

Page 4 under Gomez v. Saenz states Time Study Code 7071, Program Code 707 and the associated PINs have been made available effective with the June 2008 Quarter. The correct effective date is the March 2008 Quarter.

C. STATE MANDATED ACTIVITIES (PCD)

The new program codes (PCs), 7091 and 7101 for State Mandated Activities as reflected on page 4 of the CFL, were inadvertently omitted from the 06/08 Program Code Descriptions (PCD) initially posted on the internet. The PCDs have been updated to include these codes and the updated codes are now available online. In addition, these two program codes have been revised to remove extraneous language, and clarify activities.

The new codes will read as follows:

Pursuant to Section 6, Article 13 B of the California Constitution, two PCs have been established to capture costs for state mandated activities. The codes, PC 709 (Fed) and PC 710 (Non-Fed) have no county share of cost and will be available for the following state mandate:

SB 1667 – Caregiver Court Filing

Time Study Instructions:

Effective with the June 2008 quarter, counties are to claim costs for Title IV-E eligible State mandated activities to TSC 7091 for activities performed by county welfare departments to improve outcomes for case management activities such as instructing caregivers on filing caregiver information forms, and ensuring the child's caregiver is provided a copy of the form in caregiver's native language.

Claiming Instructions:

Effective with the June 2008 quarter, the following PC and PINs will be made available for counties to claim direct costs for Title IV-E eligible State mandated activities:

PC	709	State Mandates
PIN	709060	Direct Service Delivery
PIN	709088	Operating Cost - Travel
PIN	709089	Operating Cost – Space
PIN	709090	Operating Cost – Other Operating
PIN	709091	Operating Cost – POS

Costs will be funded at 50/50/00/00 (Federal/State/Health/County).

Time Study Instructions:

Effective with the June 2008 quarter, counties are to claim costs for non-federally eligible State mandated activities to TSC 7101.

Claiming Instructions:

Effective with the June 2008 quarter, the following PC and PINS will be made available for counties to claim direct costs for non-federally eligible State mandated activities:

PC	710	State Mandates (Non-Fed)
PIN	710060	Direct Service Delivery
PIN	710088	Operating Cost - Travel
PIN	710089	Operating Cost – Space
PIN	710090	Operating Cost – Other Operating
PIN	710091	Operating Cost – POS

VI. GENERAL**A. County Expense Claim (CEC) Due Dates for State Fiscal Year (SFY) 2008/09**

Please note the **corrected** Adjustment CEC and Final Filing Dates from page 6 in bold print below:

<u>Adjustment CEC</u>	<u>Final Filing Date</u>
September 2007	July 1, 2008
December 2007	October 1, 2008
March 2008	January 4, 2009
June 2008	April 1, 2009

If you have any questions, please submit them to fiscal.systems@dss.ca.gov.

c: CWDA