

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



January 6, 1999  
ALL-COUNTY LETTER NO. 99-02

REASON FOR THIS TRANSMITTAL

- State Law Change  
 Federal Law or Regulation Change  
 Court Order or Settlement Agreement  
 Clarification Requested by One or More Counties  
 Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY FOOD STAMP COORDINATORS

SUBJECT: FSET PROGRAM ABAWDs QUARTERLY STATISTICAL REPORT

REFERENCE: ACL 98-07, CFL 98/99-18, CFL No. 98/99-52, and  
FNS Administrative Notice 99-03

The purpose of this letter is to transmit the new Able-Bodied Adults Without Dependents (ABAWDs) Quarterly Statistical and Expenditure Report (STAT 46). The purpose of this report is to identify Food Stamp Employment and Training (FSET) program expenditures for serving ABAWDs in activities which satisfy the ABAWD work requirement. These data elements are used by the United States Department of Agriculture (USDA), Food and Nutrition Service (FNS) to determine the amount of federal reimbursement California will receive for administering the FSET program and to substantiate that California is complying with the 80/20 expenditure requirement. This expenditure provision requires that at least 80 percent of the total Employment and Training (E & T) funds be spent only on ABAWD-qualifying activities while up to 20 percent may be spent on non-qualifying activities.

Because the due date of the STAT 46 is approximately four weeks in advance of the Financial Status Report (SF 269), the dollars reported on the STAT 46 may vary slightly from the dollars reported on the SF 269. However, counties should not use this as a reason to delay reporting on the STAT 46.

### Tracking Expenditures and Reimbursements

Counties should track expenditures for serving ABAWDs in qualifying FSET activities to ensure that costs do not exceed allowable reimbursement rates. Tracking expenditures will also allow counties to monitor progress in meeting the 80 percent/20 percent funding rule. The enclosure contains instructions for completing the report, including a calculation for use by counties in tracking expenditures. The reimbursement rates established for federal fiscal year 1999 are the following:

- \$175 for each month an ABAWD participates in a qualifying activity, including self-initiated workfare. This includes months in which the ABAWD participates for only part of the month.
- \$30 when an ABAWD is assigned to a workfare or work/training activity, but he/she fails or refuses to report. Counties will not be reimbursed for a self-initiated workfare participant who fails to find a placement.

Implementation of the ABAWDs Quarterly Statistical Report is the first quarter (October 1, 1998 through December 31, 1998) of the 1999 Federal fiscal year. This report is due by the 15<sup>th</sup> working day of the month following the report quarter. Therefore, this first report is due by January 25, 1999. Counties may photocopy the enclosed form and use it for reporting purposes until a warehouse supply is available. Please mail the report to:

California Department of Social Services  
Data Operations Branch, M.S. 19-81  
P. O. Box 944243  
Sacramento, CA 94244-2430  
FAX (916) 322-9254

If you have any questions regarding completion of the STAT 46, please contact Nguyet Nguyen, Reports Unit at (916) 445-6921. Questions regarding use of FSET funds should be directed to Tony Pyara, Employment Bureau at (916) 657-2630.

Sincerely,

***Original Document Signed By  
Bruce Wagstaff on 1/6/99***

BRUCE WAGSTAFF  
Deputy Director  
Welfare to Work Division

Attachment

c: CWDA