

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



January 6, 1999
ALL-COUNTY LETTER NO. 99-01

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FOOD STAMP COORDINATORS

SUBJECT: FOOD STAMP EMPLOYMENT AND TRAINING (FSET) PROGRAM
QUARTERLY STATISTICAL REPORT

REFERENCE: FNS ADMINISTRATIVE NOTICE 99-03

The purpose of this letter is to transmit the revised FSET Program Quarterly Statistical Report (STAT 40) and the corresponding instructions. The purpose of this report is to collect data on Food Stamp Program applicants and recipients who are involved in the FSET Program. These data elements are used by the United States Department of Agriculture (USDA), Food and Nutrition Service (FNS) to monitor service levels of the FSET Program.

The two major changes in this revision are in the areas of Registrants, Part A and Deferrals, Part B. FNS no longer requires that data be collected for notices of adverse action or for the various categories of deferrals. Therefore, Line 5 in Part A and the Deferral categories in Part B have been eliminated. Part C, Component Placements, has been expanded to include an education component and various other components which are combined with a drug or alcohol element and is now Part B. Also, an additional column collects the number of participants in each component on October 1 of each federal fiscal year. Parts D and E have no changes and are now Parts C and D.

The enclosed instructions include all changes to the STAT 40 report form. Counties may photocopy the enclosed form and use it for reporting purposes until a warehouse supply is available.

Page Two

Implementation of the revised STAT 40 report is the first quarter (October 1, 1998 through December 31, 1998) of the 1999 Federal fiscal year. This report is due by the 15th working day of the month following the report quarter. Therefore, this first report is due by January 25, 1999. Please mail the report to:

California Department of Social Services
Data Operations Branch, M.S. 19-81
P. O. Box 944243
Sacramento, CA 94244-2430
FAX (916) 322-9254

If you have any questions regarding completion of the STAT 40, please contact Nguyet Nguyen, Reports Unit at (916) 445-6921. Questions regarding use of FSET funds should be directed to Tony Pyara, Employment Bureau at (916) 657-2630.

Sincerely,

***Original Document Signed By
Bruce Wagstaff on 1/6/99***

BRUCE WAGSTAFF
Deputy Director
Welfare to Work Division

Attachment

c: CWDA