

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



June 6, 1994

ALL-COUNTY LETTER NO. 94-45

TO: ALL COUNTY WELFARE DIRECTORS

Reason for this Transmittal

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: At Risk Child Care Program (ARCCP)

REFERENCE: ALL-COUNTY LETTER 92-67

The purpose of this letter is to notify all counties of the requirement to inform Aid To Families with Dependent Children (AFDC) and Transitional Child Care (TCC) families of the availability of the At Risk Child Care Program (ARCCP).

Federal Department of Health and Human Services (DHHS) staff conducted reviews of the ARCCP in three counties during Federal Fiscal Year (FFY) 1993. DHHS staff found that the counties under review were not consistently informing AFDC recipients about the availability of ARCCP services upon discontinuance or termination from aid.

The ARCCP is a Title IV-A child care payment program which was created to assist low-income, employed families who do not receive Aid to Families with Dependent Children (AFDC) by paying for their employment-related child care. The California Department of Social Services (CDSS) is the Title IV-A agency in California and is administering the program with the California Department of Education (CDE) and approximately 170 of its contractors.

Section 11057.5 of the Welfare & Institutions (W&I) Code requires CDSS, in consultation with the County Welfare Director's Association (CWDA), to determine the times and methods for providing ARCCP information to potentially eligible families. As a result, three marketing documents as well as the time frames for informing potentially eligible families were developed. Instructions for the use of these materials (the brochure, Pub 208, and the flyer, Pub 209) and the required informing intervals were transmitted to the counties via All County Letter (ACL) 92-67, dated July 2, 1992. In addition, an ARCCP poster (Pub 210) was distributed on February 22, 1993 to various program managers statewide. We have enclosed copies of these materials for your information.

As directed in ACL 92-67, counties must inform prospective families of the ARCCP. This may be done by either providing them a copy of Pub 209 (the flyer) or by sending a Notice of Action (NOA) which includes the language developed by CDSS explaining the ARCCP. This language was included as Attachment 2 of ACL 92-67, and we are including a copy of it with this ACL as well. Counties are encouraged to use the flyer as the means of notification, as the potential for the family to overlook the information is greater on a NOA than on a separate flyer. Regardless of which method is chosen by the county, informing must occur at the following intervals:

- 1) When discontinuing a family from AFDC for employment related reasons,
- 2) At the review period of TCC (usually at the six month point), and
- 3) When terminating a family from TCC benefits.

In addition, the ACL also encouraged counties to use the flyer, brochure, and poster at other appropriate times to provide additional information about the ARCCP to potentially eligible families.

It is vital to the effective operation of the ARCCP that counties inform potentially eligible families of the services available to them as required. It is also important to keep in mind that these services are critical to those families who need child care services to maintain their independence from the welfare system. Therefore, it is essential that counties implement these reporting requirements immediately, if they have not already done so.

If you have any questions, please call Ms. Chris Waters-Kane of the Child Care Programs Section, at (916) 654-1529.

Sincerely,



MICHAEL C. GENEST
Deputy Director
Welfare Program Division

Enclosures

c: CWDA

State of California
Department of Social Services

Auto ID No.:
Flow Chart No.:
Source: ARCCP
Regulation Cite: W&I Code Section
11057.5

Manual Msg. No.:
Action: Inform
Reason: New Program Eligibility
Title: Insert for ARCCP
Form No.:
Effective Date: 7/1/92
Revision Date:

MESSAGE:

You may be able to get help to pay for your child care if you work and:

- You do not get AFDC, and
- You have low income, and
- You need the child care to keep working, and
- You have used all your Transitional Child Care (TCC) benefits.

Call your Alternative Payment Program or 1-800-998-9114 for more information about the At Risk Child Care Program.

INSTRUCTIONS: Use the above message on discontinuance NOAs for TCC and/or AFDC if this method of informing is the preference of the county.

**WE MAY BE ABLE TO HELP YOU PAY FOR
CHILD CARE!**

- ◆ Are you **WORKING** and not receiving Aid to Families with Dependent Children (AFDC)?
- ◆ Do you have limited income?
- ◆ Have you used all or almost all of your Transitional Child Care benefits?
- ◆ Do you need help paying for child care in order to work?

If you answered yes to these questions, contact your local Alternative Payment Program for further information about the **"At Risk Child Care Program"**, or call **1-800-998-9114**.

**¿ES POSIBLE QUE LE PODAMOS AYUDAR A PAGAR
EL CUIDADO DE NIÑOS!**

STATE OF CALIFORNIA
HEALTH AND WELFARE AGENCY
DEPARTMENT OF SOCIAL SERVICES

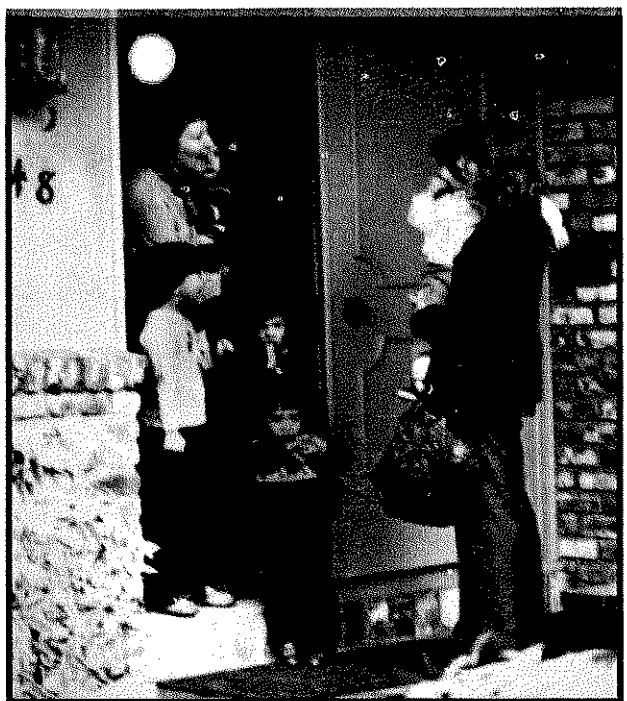
- ◆ ¿Está usted **TRABAJANDO** y no está recibiendo Asistencia para Familias con Niños Necesitados (AFDC)?
- ◆ ¿Tiene **ingresos limitados**?
- ◆ ¿Ha usado todos o casi todos sus beneficios del Programa de Transición de Cuidado de Niños?
- ◆ ¿Necesita ayuda para pagar el cuidado de niños para poder trabajar?

Si contestó sí a estas preguntas, comuníquese con su Programa Alternativo de Pagos local para recibir más información acerca del **"Programa de Cuidado de Niños para Familias que Corren el Riesgo de Volver a Depender de la Asistencia Pública"**, o llame al **1-800-998-9114**.



HOW DO I APPLY?

Call your local office for
Payment Information
or 1-800-333-3333
for information on
an application.



**ARE
YOU
WORKING?**



**DO YOU NEED
HELP PAYING FOR
CHILD CARE?**

If so,
there's a new

**CHILD CARE
PROGRAM**

that may be
able to help

YOU!



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WHAT IS THIS NEW CHILD CARE PROGRAM?

This new child care payment program is for working parents. It is a new, federally funded program being operated statewide, called the At Risk Child Care Program.

The purpose of this program is to help working parents pay for child care so that they can continue working. With the help of the program, parents will be able to continue supporting their families and remain employed.



WHO IS ELIGIBLE?

YOU may be eligible

If you:

- ◆ are employed,
- ◆ are not receiving Aid to Families With Dependent Children (AFDC),
- ◆ are not receiving Transitional Child Care (TCC),
- ◆ are paying for child care now for children under the age of 13, (unless they are special needs children), so that you can work, and
- ◆ meet the program income requirements.



HOW LONG WILL I REMAIN ELIGIBLE?

As long as:

- ◆ you continue to meet program income requirements and you remain employed,
- ◆ your children are under 13 years of age (unless they are special needs children),
- ◆ you need child care so you can work, and
- ◆ you remain off of AFDC, you can get help paying for child care.

