

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



June 2, 1994

ALL-COUNTY LETTER NO. 94-44

TO: ALL COUNTY WELFARE DIRECTORS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: REVISED SAWS 1, APPLICATION FOR CASH AID, FOOD STAMPS, AND MEDI-CAL; AND REVISED NOTICES OF ACTION

REFERENCE: ALL COUNTY LETTER (ACL) NO. 94-28; ALL COUNTY WELFARE DIRECTORS LETTER (ACWDL) NO. 93-78; MEDICAL ELIGIBILITY MANUAL (MEM) LETTER NO. 122

HANDBOOK: THIS LETTER CONTAINS INFORMATION UPDATING THE AFDC NOTICE OF ACTION HANDBOOK

The purpose of this letter is to transmit copies of a revised SAWS 1 (4/94), Application for Cash Aid, Food Stamps, and Medi-Cal; and revised Notice of Action (NOA) forms for the NA 200 (4/94), NA 290 (4/94), NA 960X (4/94), and NA 960Y (4/94). This letter also provides information about the changes to, and implementation instructions for, these forms including new Medi-Cal messages for all Aid to Families with Dependent Children (AFDC) NA Notice of Action forms.

SAWS 1 (ATTACHMENT 1)

This attachment provides a description of the changes to the form and implementation instructions. Changes include language simplification; reorganization of text and reformatting of form structure; and the addition of information about the California Alternative Assistance Program (CAAP), Medi-Cal Presumptive Eligibility for Pregnant Women (PE), Medi-Cal Only cases, and Food Stamp Rules.

REVISED NOTICES OF ACTION (ATTACHMENT 2)

This attachment provides copies of, and instructions for the revised NA 200, NA 290, NA 960X, and NA 960Y forms. The NA 200 and NA 290 are AFDC NOAs. The NA 960X and NA 960Y are NOAs used by the AFDC, Food Stamp, CAAP and Supplemental Child Care (SCC) Programs. Each of these NOAs includes new or revised Medi-Cal messages.

STOCK

- o Counties have the option of depleting prior stock of the SAWS 1 (9/90). State produced stock for the prior 9/90 English and Spanish versions of the SAWS 1 is depleted. Any county that uses the 9/90 version until it is depleted must provide the CAAP 100 (an informing document named the California Alternative Assistance Program (CAAP) Information) to AFDC eligible applicants/recipients at intake/redetermination. For those counties using the 4/94 version it is recommended that a copy of the CAAP 100 be provided to any working applicant or recipient who requests information about CAAP benefits. The CAAP 100 provides additional information not included on the SAWS 1. Please disregard prior instructions in ACL 94-28 that indicated that the CAAP 100 would be obsolete when CAAP informing was integrated onto the SAWS 1.
- o California Department of Social Services (CDSS) will limit its initial order for stock of the SAWS 1 (4/94) to approximately a six-month supply of state produced forms. CDSS recommends that counties also restrict the amount of their initial order of state or locally reproduced stock of the SAWS 1 (4/94). Possible regulation changes in the Food Stamp expedited service referral process may necessitate a revision of the SAWS 1 in the next six to twelve months. If such a revision is necessary, counties may not be able to deplete existing stock (of either the 9/90 or 4/94 versions of the SAWS 1). CDSS plans to release an All-County Information Notice in September 1994 that will provide the current status of any plans to revise this form.
- o See Attachment 2 for information about the use of current on-hand stock of the NA forms.
- o State produced supplies of the 4/94 revisions of the SAWS 1, the SAWS 1 (SP), and the NA forms are expected to be available by July 29, 1994.

TRANSLATIONS

Copies of the Asian language versions (Chinese, Lao, Cambodian, and Vietnamese) of the SAWS 1 (4/94) and the NOAs will be forwarded to the County Forms Coordinators by the Language Services Bureau when the translations are available.

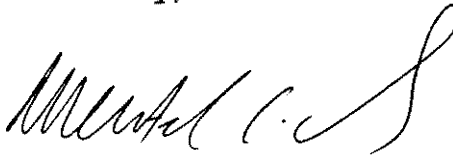
CONTACTS

If you have any questions or need further information, please contact the following staff regarding the specific areas below:

- o Camera-Ready copies of the English and/or Spanish versions of the SAWS 1 and/or NOAs: the Forms Management Unit at (916) 657-1907 or CALNET 437-1907;

- o Asian translations of SAWS and/or NOAs: Shirley Lu at (916) 654-1277 or CALNET at 464-1277.
- o SAWS 1 or this letter: Elizabeth Allred (916) 657-3350 or CALNET at 437-3350.
- o NOAs: John Honeycutt at (916) 654-1077 or CALNET at 464-1077.
- o CAAP 100: Debbie Fox at (916) 654-0708 or CALNET at 464-0708.

Sincerely,



MICHAEL C. GENEST
Deputy Director
Welfare Programs Division

Attachments

c: CWDA
Frank Martucci, Department of Health Services
