

## DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 27, 1993

ALL-COUNTY LETTER No. 93-83

TO: ALL COUNTY WELFARE DIRECTORS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: REVISED FOOD STAMP FORMS: DFA 377.7B, "FOOD STAMP REPAYMENT NOTICE FOR INADVERTENT HOUSEHOLD ERRORS ONLY;" DFA 377.7B1, "FOOD STAMP REPAYMENT NOTICE FOR INADVERTENT HOUSEHOLD ERRORS ONLY, FINAL NOTICE;" DFA 377.7C, "FOOD STAMP REPAYMENT AGREEMENT FOR INADVERTENT HOUSEHOLD ERRORS ONLY;" and DFA 377.7D, "FOOD STAMP REPAYMENT NOTICE FOR ADMINISTRATIVE ERRORS ONLY;" and NEW FORMS: DFA 377.7F, "FOOD STAMP REPAYMENT NOTICE FOR AN INTENTIONAL PROGRAM VIOLATION ONLY;" DFA 377.7F1, "FOOD STAMP REPAYMENT NOTICE FOR AN INTENTIONAL PROGRAM VIOLATION ONLY, FINAL NOTICE;" and the DFA 377.7G, "FOOD STAMP REPAYMENT AGREEMENT FOR AN INTENTIONAL PROGRAM VIOLATION ONLY"

REFERENCE: ALL COUNTY INFORMATION NOTICE I-19-93

This letter transmits copies of four revised and three new Repayment Notice/Agreement forms. The four revised forms are:

- o DFA 377.7B, "Food Stamp Repayment Notice for Inadvertent Household Errors Only;"
- o DFA 377.7B1, "Food Stamp Repayment Notice for Inadvertent Household Errors Only, Final Notice;"
- o DFA 377.7C, "Food Stamp Repayment Agreement for Inadvertent Household Errors Only;" and
- o DFA 377.7D, "Food Stamp Repayment Notice for Administrative Errors Only."

The three new forms are:

- o DFA 377.7F, "Food Stamp Repayment Notice for an Intentional Program Violation Only;"
- o DFA 377.7F1, "Food Stamp Repayment Notice for an Intentional Program Violation Only, Final Notice;" and
- o DFA 377.7G, "Food Stamp Repayment Agreement for an Intentional Program Violation Only."

The penalty statement on the four revised forms has been changed as specified below.

- o On the DFA 377.7B, B1, and C the statement, "If you are convicted of fraud, penalties will apply even if you agree to pay back what you owe," has been revised to say "If this inadvertent household error is later found to be an intentional program violation, penalties will apply even if you agree to pay back what you owe."

- o On the DFA 377.7D, the statement, "If you are convicted of fraud, penalties will apply even if you agree to pay back what you owe," has been deleted. (No changes have been made to the DFA 377.7E, "Food Stamp Repayment Agreement for Administrative Errors Only.")

The three new Repayment Notice/Agreement forms were developed to address specific terms of repayment for intentional program violations. These three new forms are the DFA 377.7F, "Food Stamp Repayment Notice for an Intentional Program Violation Only;" the DFA 377.7F1, "Food Stamp Repayment Notice for an Intentional Program Violation Only, Final Notice;" and the DFA 377.7G, "Food Stamp Repayment Agreement for an Intentional Program Violation Only."

#### STOCK

The California Department of Social Services (CDSS) warehouse will no longer stock the earlier versions of the DFA 377.7B, B1, C, and D. Counties may continue to use the current stock (4/93) of the DFA 377.7B, B1, C, and D until the revised notices are available.

#### Note:

The DFA 377.7B, B1, C, D, E, F, F1, and G are required forms. To obtain a camera ready copy of these forms in English or Spanish, telephone or write to:

CDSS Forms Management Unit  
744 P Street, MS 7-182  
Sacramento, CA 95814  
Telephone: (916) 657-1907 or CALNET 437-1907.

#### TRANSLATIONS

The revised DFA 377.7B, B1, C, D, F, F1, and G will be translated into Laotian, Cambodian, Chinese, and Vietnamese. Camera-ready copies of these translations will be transmitted by the Language Services Bureau under separate cover. If you have any questions regarding these translations, please contact Shirley Lukung of the Language Services Bureau at (916) 654-1277 or CALNET 464-1277.

If you have any questions regarding this letter, please contact Suzanne McNamee of the Food Stamp Program Bureau at (916) 657-3815.



MICHAEL C. GENEST  
Deputy Director  
Welfare Programs Division

Attachments

c: CWDA