

## DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



## E R R A T A

September 3, 1992

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: MONTHLY REPORTING/RETROSPECTIVE BUDGETING TECHNICAL AMENDMENTS AND HANDLING OF LICENSED VEHICLES (RDB #0592-18)

REFERENCE: ALL COUNTY LETTER NO. 92-72, Dated July 30, 1992

The purpose of this Errata is to make corrections to information transmitted in ACL 92-72.

On page 3 of that ACL, under "Reporting and Verification of Housing and Utility Costs," a statement was made that the CWD will no longer be required to take action when there is questionable information which is inaccurate, incomplete, outdated or inconsistent. This information is incorrect. If the household reports a change in housing or utility costs which are not as a result of a move, and the household fails to verify the change, the CWD should act in accordance with M.S. 63-504.342. M.S. 63-504.342 provides that the CWD must request verification of the change. If the household fails to verify the change by the extended filing date the CWD should act on the change if it results in a decrease in the household's benefits and should not act on the change if it results in an increase in the household's benefits.

Under "Budgeting the Income of a New Household Member Who Had Been Previously Providing Income to the Household," when the income of a new household member is added retrospectively, the new household member (i.e., an individual previously excluded because of an Intentional Program Violation or failure to comply with workfare or work requirements, was ineligible for failure to comply with social security number requirements or was an ineligible alien) should be added prospectively.

Under "Changes in Reporting/Budgeting Status." When a household is no longer subject to monthly reporting, a CA 7 is not required for Food Stamp purposes. However, PA households must continue to submit a CA 7 for AFDC purposes.