

DEPARTMENT OF SOCIAL SERVICES



744 P Street, Sacramento, CA 95814  
(916) 445-6907

April 24, 1985

ALL COUNTY LETTER NO. 85-47

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REVISED FOOD STAMP FORMS: THE DFA 285-A2 APPLICATION FOR FOOD STAMPS - PART 2 (6/85) AND DFA 842 CLAIM DETERMINATION WORKSHEET (2/85)

REFERENCE: ALL-COUNTY LETTER NO. 84-37, DATED MARCH 19, 1984

This letter is to provide information concerning implementation of the revised Application for Food Stamps - Part 2, DFA 285-A2 (6/85) and the Claim Determination Worksheet, DFA 842 (2/85). This letter also transmits advance copies of each of these newly revised forms. Instructions for the DFA 285-A2 (6/85) will be provided under separate cover by May 15, 1985. A copy of the Spanish version of the DFA 285-A2 (6/85) will be provided when available.

Attachments identify the changes to the DFA 842 (2/85), provide revised instructions for the DFA 842 (2/85), and outline the major changes to the DFA 285-A2 (6/85). The forms and their instructions will be incorporated into the Food Stamp Program Forms Handbook, Chapter 63-1200 within the next few months. The form - specific modification criteria for the DFA 285-A2 and DFA 842 in Handbook Section 63-1251 of December 1983 have not been revised.

Implementation

DFA 285-A2 (6/85): All counties will be required to use the revised DFA 285-A2 effective June 1, 1985. All existing approvals to use county-developed forms in place of the 12/83 revision are rescinded when the revised DFA 285 (6/85) is implemented. All existing (12/83) stock should not be used after May 31, 1985.

DFA 842 (2/85): All counties are instructed to continue using the (6/81) stock until that stock is depleted.

Printing County Forms

For those counties printing their own stock, the attached copy of the DFA 285-A2 (6/85) and the DFA 842 (2/85) may be used as masters. As stated above, a copy of the Spanish version of DFA 285-A2 will be sent

when it is available. Those counties requiring translations of the DFA 285-A2 (6/85) in languages other than Spanish should contact Jeanne Rodriguez, Manager, Language Services Unit, at (916) 323-9562.

Ordering

Orders for the English and Spanish DFA 285-A2 (6/85) and the DFA 842 (2/85) should be submitted on the GEN 727B, County Forms Order, according to normal procedures. Supplies of the English version of the DFA 285-A2 (6/85) will be shipped by the DSS Warehouse during the week of May 22, 1985. To ensure that orders for the revised DFA 285-A2 are not filled with existing (12/83) stock, please specify on the order form the (6/85) revision date on the order form. Please submit your orders to the DSS Warehouse by May 13, 1985.

NOTE: Also, please limit your initial order of the DFA 285-A2 (6/85) to a three (3) months' supply. Additional stock, which will be available on July 15, 1985, may be ordered the week of July 1.

The DSS Warehouse will start shipping orders for the DFA 842 (2/85) stock when the current (6/81) stock is depleted.

Should you have any questions, please contact Elizabeth Allred, Food Stamp Forms Coordinator at (916) 445-0316.

Sincerely,



ROBERT A. HOREL  
Deputy Director

Attachment

cc: CWDA