

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814  
(916) 322-5330



March 22, 1985

ALL-COUNTY LETTER NO. 85-33

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: ALIEN SPONSOR REQUIREMENTS IN THE FOOD STAMP AND THE AFDC PROGRAMS

REFERENCE: ALL-COUNTY LETTER NO. 84-19, FEBRUARY 3, 1984

This letter provides information, instructions and forms relating to the alien sponsor requirements in the Food Stamp and AFDC Programs. In addition, this letter rescinds the interim instructions for revising the CA 72 (4/82) outlined in All-County Letter No. 84-19, February 3, 1984, Section IV and Attachment 5, Monthly Reporting for Sponsored Aliens, when MR/RB was implemented in the Food Stamp Program.

#### Forms

This letter transmits a revised CA 22 (10/84) Alien Sponsor's Statement of Facts Regarding Income and Resources (Supplemental Application for Food Stamps and AFDC) and the CA 72 (10/84) Alien Sponsor's Monthly Income and Resources Report (For AFDC and Food Stamps). Also included are instructions for their implementation. The forms and instructions were developed as a joint effort by the Food Stamp Policy Implementation Bureau, the AFDC Policy Implementation Bureau, and the CWDA Forms Subcommittee.

#### Printing County Forms

For those counties printing their own forms, the attached masters in English for the (6/84) CA 22 and CA 72 and in Spanish for the (6/84) CA 72(SP) may be used immediately to print supplies. The Spanish master for the CA 22 (6/84)(SP) will be forwarded when available. Those counties requiring translations in languages other than Spanish should contact Jeanne Rodriguez, Manager, Language Services Unit, at (916) 323-9562.

#### Form Changes

Attachment A provides copies of the CA 22 (10/84) and CA 72 (10/84), a brief description of the purpose of each form and form instructions for the eligibility worker. Attachment B provides forms modification criteria. These instructions were developed primarily as training tools which address key areas and are meant to supplement the Manual of Policies and Procedures and individual county handbooks. The forms, their instructions and modification criteria will be incorporated into the Food Stamp Program Forms Handbook, Chapter 63-1200, within the next few months.

Instructions to modify existing CA 72 (4/82) stock per Section IV and Attachment 5 of ACL 84-19 are hereby rescinded.

#### Implementation

The implementation date for these forms is June 1, 1985. However, any county printing its own supply of the form may begin using the (10/84) revisions earlier if stock of the current versions are depleted prior to the June 1 implementation date.

#### Ordering

Supplies of the revised English and Spanish state printed CA 22 and CA 72 forms may be ordered in April 1985. Orders should be submitted on the GEN 727B, County Forms Order, according to normal procedures. To ensure that orders for the revised forms are not filled with existing forms, please specify the (10/84) revision date on the order form.

Should you have any questions, please contact your Food Stamp Program Corrective Action Consultant at (916) 322-5475 or the AFDC Policy Implementation Bureau at (916) 322-5330.



ROBERT A. HORREL  
Deputy Director

Attachment

cc: CWDA