

DEPARTMENT OF SOCIAL SERVICES



July 28, 1983

ALL-COUNTY LETTER NO. 83-70

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: FOOD STAMP MAIL ISSUANCE REPORT

REFERENCE:

Statistical Services Branch has received a revision of the Form FNS-259 "Food Stamp Mail Issuance Report" from the Food and Nutrition Service. Attached is a copy of the new form and the corresponding reporting instructions. This report is effective immediately upon receipt of this letter.

The purpose of the revision is to provide FNS with the data identifying dollar mail loss replacements. This data will be used to calculate dollar mail loss replacement rates and assess liabilities for replacements over the mail loss tolerance rate as specified in ACL-83-61. Counties are instructed to review their FNS-259 reporting systems to ensure that the reported data is accurate and complete. This will prevent the assessment of erroneous mail loss replacement liabilities by FNS.

Please note that the revised Form FNS-259 requires the reporting of both regular and direct mail issuance in item 5. Also columns (c) and (d) of item 8 separately identify replacement activity for allotments that are returned in the mail as undeliverable.

To order a supply of the new form, contact:

FNS Western Regional Office
550 Kearny St., Room 400
San Francisco, CA 94108

If you have any questions, please contact Nancy Long at (916) 445-3644 or (ATSS) 485-3644.


JAMES H. GOMEZ
Deputy Director
Administration

Attachment