DEPARTMENT OF BENEFIT PAYMENTS

744 P Street, Sacramento, CA 95814

March 14, 1975

ALL-COUNTY LETTER NO. 75-59

Superseded by

Issued 3-17-77

TO: ALL COUNTY WELFARE DIRECTORS

ALL COUNTY FOOD STAMP COORDINATORS

SUBJECT: FOOD STAMP PROGRAM - DRUG ADDICT AND ALCOHOLIC TREATMENT AND

REHABILITATION CENTERS

REFERENCE: DIVISION 63 SDBP FS REGULATIONS SECTIONS 2330, 2330.1, AND 2216;

USDA FNS PUBLICATION 732-1; P.L. 92-255; P.L. 93-282; P.L. 91-616.

This is to advise you of the procedure by which drug addict and alcoholic treatment and rehabilitation centers may secure authorization to participate in the Food Stamp Program on behalf of their residents, as described under Section 2330, Division 63, SDBP FS Regulations, and the Food Stamp Certification Handbook (USDA FNS Publication 732-1). Also included are instructions regarding individual residents of centers which do not provide the majority of the residents' meals.

Instructions for Drug Addict Treatment and Rehabilitation Centers

Drug addict treatment and rehabilitation centers are certified by the State Department of Health (DOH), Substance Abuse Program pursuant to guidelines issued under Section 2330.1 of the Food Stamp Certification Handbook and under authority delegated by the State Office of Narcotics and Drug Abuse pursuant to P.L. 92-255, "Drug Abuse Office and Treatment Act of 1972." Operators of drug abuse treatment facilities desiring to participate in the Food Stamp Program should contact their respective county drug program coordinator (see Attachment #1) to make application for certification. The county drug program coordinator will initiate any investigative procedures required as outlined in the attached documents (Attachment #2) and submit a recommendation to the Department of Health, Substance Abuse Program, for final state approval.

Upon approval, Substance Abuse Program, DOH, will file a copy of the certification document with the Facilities Licensing Section, DOH, (916) 445-3281. The original certificate of state approval will be forwarded to the treatment facility making application.

All certifications awarded under this program will be limited by a six-month expiration date with the opportunity for periodic renewal upon application.

After securing state certification, the drug treatment center may apply to the appropriate Food and Nutrition Service Officer-In-Charge (OIC) for federal authorization (see Attachment #3). The individual resident of the treatment center may then apply for food stamps with his authorized representative at the respective county welfare department.

Instructions for Alcoholism Treatment and Rehabilitation Facilities

Alcoholism treatment and rehabilitation facilities are certified by the State Office of Alcohol Program Management (OAPM) under the California Health and Welfare Agency, as authorized pursuant to P.L. 93-282, "Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act Amendments of 1974," P.L. 91-616, "Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970," and S. B. 204-1973. Operators of alcohol treatment and rehabilitation centers seeking state certification should direct their inquiries to Milt Giberson, Office of Alcohol Program Management, 825 Fifteenth Street, Sacramento, CA 95814. All records of certification will be maintained by OAPM, (916) 322-2974. Upon approval, the facility making application will receive an OAPM certification document (Exhibit #A).

Applicants seeking OAPM certification should be aware of the fact that a valid state license issued by Facilities Licensing Section, DOH, or a license application in process is a necessary prerequisite for securing certification. State licensure or application for licensure must be on file with the appropriate Licensing Field Services District Office or Sub-office (see Attachment #4) of the Facilities Licensing Section.

After securing OAPM certification, the Alcohol treatment facility may apply to the appropriate Food and Nutrition Service Officer-In-Charge for federal authorization (see Attachment #3). Following authorization, the individual resident of the treatment center may then apply for food stamps with his authorized representative at the respective county welfare department.

Instructions for Individuals

As stipulated under Section 2216, Division 63, SDBP FS Regulations, individual residents for whom the treatment and rehabilitation facility provides the majority of their meals would be ineligible to participate in the Food Stamp Program independently of their center. However, as also stated under Section 63-2216 of the Food Stamp Manual, individual residents of a center who do not receive their meals from that center may be eligible for food stamps provided they have access to cooking facilities to prepare their own food and separate food storage, or are participating in either a delivered meals or communal dining program and meet all other eligibility criteria. Such individuals who are not provided meals by their centers may apply for food stamps as individuals; they need not apply with the center acting as authorized representative.

Attached for your information is a letter of instruction (see Attachment #2) to all county drug program coordinators outlining the necessary procedures and guidelines. Sample copies of OAPM and Substance Abuse certification documents

are attached (see Exhibits #A and #B). Also included are lists of FNS OIC, county drug program coordinators, and Facilities Licensing Section district/sub-offices.

Program questions regarding these procedures should be directed to Beth Hardesty Fife, Food Stamp Systems Bureau (916) 445-6907. Questions related to the drug abuse program should be directed to Gene Vittori, Substance Abuse Program, (916) 322-6680. Questions concerning alcohol program issues should be directed to Milt Giberson, OAPM, (916) 322-2974.

Sincerely,

Deputy Director

Attachments

cc: USDA, FNS

Substance Abuse Program, DOH

State Office of Narcotics and Drug Abuse, Agency State Office of Alcohol Program Management, Agency

Facilities Licensing Section, DOH

CWDA

COUNTY DRUG PROGRAM COORDINATORS

November 1974

ALAMEDA COUNTY

Carl Lester, Assistant Agency Director Alameda County Drug Abuse & Alcoholic Services Fairmont Hospital 15400 Foothill Blvd. San Leandro, CA 94579

Phone: 415-351-8000 Ext. 372

ALPINE COUNTY

Ruth M. Jolly, M.D. Health Officer Alpine County Department of Health P. O. Box 8891 South Lake Tahoe, CA 95731

Phone: 916-541-7262

AMADOR COUNTY

William E. Gray
Amador County Board of Supervisors
113 Water Street
Community Center for Personal
Growth
Jackson, CA 95642

Phone: 209-223-1211

BUTTE COUNTY

Dr. Ralph Erlinghauser, Director Butte County Department of Public Health P. O. Box 1100 Chico, CA 95926

Phone: 916-343-4211 Ext. 73

Alternate Contact

Dr. T. S. Enloe, Director
Health Services Agency
Butte County Hospital
2279 Del Oro Avenue
Oroville, CA 95965

Phone: 916-534-4755

CALAVERAS COUNTY

Richard Lashbrook, Director Calaveras County Department of Mental Health Government Center San Andreas, CA 95249

Phone: 209-754-3819

COLUSA COUNTY

Dr. Albert E. Raitt, Program Chief Colusa County Mental Health Services 251 E. Webster Colusa, CA 95932

Phone: 916-458-5179

Alternate Contact

Jack Hanstein
Delinquency Prevention Coordinator
County of Colusa
642 - 5th Street
Colusa, CA 95932

Phone: 916-458-5806

CONTRA COSTA COUNTY

Robert E. Jornlin, Director Contra Costa County Human Resources Agency 651 Pine Street Martinez, CA 94553

Phone: 415-288-3000 Ext. 2601

Alternate Contact

Dr. Charles Pollack, Program Chief Contra Costa County Health Services 2500 Alhambra Avenue Martinez, CA 94553

Phone: 415-228-5800 Ext. 395

DEL MORTE COUNTY

Lincoln Service, M.D., Director Del Norte County Mental Health Informary Road Rt. 2, Box E Crescent City, CA 95531

Phone: 707-464-4417

Alternate Contact

Richard Parks
Del Norte County
664 "J" Street
Crescent City, CA 95531

Phone: 707-464-3587

EL DORADO COUNTY

Gerald P. Demarais Drug Abuse Coordinator El Dorado County Courthouse Placerville, CA 95667

Phone: 916-885-6581

PRESNO COUNTY

Trevor D. Glenn, M.D., Director Fresno County Department of Mental Health 4441 East Kings Canyon Road Fresno, CA 93702

Phone: 209-488-3743

Alternate Contact

Terrance R. Brenna, Coordinator Fresno County Substance Abuse Program 4441 East Kings Canyon Road Fresno, CA 93702

Phone: 209-488-3726

GLENN COUNTY

Charles W. Lindsay, M.D., Director Glenn County Mental Health Services 1133 West Sycamore Willows, CA 95988

Phone: 916-934-7050

HUMBOLDT COUNTY

Donald M. Bramwill, M.D., Director Humboldt County Mental Health Services 2200 Harrison Avenue Eureka, CA 95501

Phone: 707-443-4511 Ext. 225

Alternate Contact

David L. Winett, Drug & Alcohol Progra Coordinator Humboldt County 2200 Harrison Avenue Eureka, CA 95501

Phone: 707-443-4511 Ext. 331

IMPERIAL COUNTY

Robert A. Moore, M.D. County Drug Abuse Program Coordinator Imperial County Mental Health Services 197 West Legion Road Brawley, CA 92227

Phone: 714-344-6100

Alternate Contact

Robert L. Neher, Jr., Administrator Assistant County Drug Abuse Coordinat Imperial County Mental Health Service

(address & phone no. same as above)

INYO COUNTY

Victor Hough, M.D., Program Chief Inyo County Mental Health Services 162 J Grove Street Bishop, CA 93514

Phone: 714-873-4251

Alternate Contact

Mr. Malcolm Needham
Inyo County Community Health
162 J Grove Street
Bishop, CA 93514

Phone: 714-873-4251

KERN COUNTY

Daniel Grabski, M.D., Director Kern County Department of Mental Health P. O. Drawer 3517 Bakersfield, CA 93305

Phone: 805-861-2261

Alternate Contact

II. Edward Beaghler, M.D.
Assistant Mental Health Director
Kern County Department of Mental
Health
P. O. Drawer 3517
Bakersfield, CA 93305

Phone: 805-861-2261

KINGS COUNTY

Gerald Johnston, M.D., Program Director Kings County Mental Health Services 213 N. Irwin Street Hanford, CA 93230

Phone: 209-582-4481

Alternate Contact

Ellen Blalack, M.S.W. Kings County Mental Health Services 213 N. Irwin Street Hanford, CA 93230

Phone: 209-582-4481

LAKE COUNTY

D. E. Coolahan, M.D., Director Lake County Mental Health Services 201 South Smith Street Courthouse Annex Lakeport, CA 95433

Phone: 707-263-5461 Ext. 271

LAKE COUNTY (Cont'd.)

Alternate Contact

Don Henthorn, Consultant
Lake County Mental Health Services
201 South Smith Street
Courthouse Annex
Lakeport, CA 95433

Phone: 707-263-5461 Ext. 271

LASSEN COUNTY

L. J. Bingham, Chairman Lassen County Board of Supervisors P. O. Box 913 Westwood, CA 96137

Phone: 916-256-3672

LOS ANGELES COUNTY

Liston A. Witherill, Director Los Angeles County Department of Health Services 1100 North Mission Road Los Angeles, CA 90033

Phone: 213-225-3115

Alternate Contact

Herb McRoy, Acting Program Director Los Angeles Drug Abuse Program 1100 North Mission Road, Room 204 Los Angeles, CA 90033

Phone: 213-226-4861

MADERA COUNTY

Don Handly, Administrator Madera County 209 West Yosemite Avenue County Government Center Madera, CA 93637

Phone: 209-674-4641 Ext. 269

MADERA COUNTY (cont'd.)

Alternate Contact

Lee Brand Madera County P. O. Box 1288 Madera, CA 93637

Phone: 209-673-3508

MARIN COUNTY

Donald M. Sanford, Acting Director Marin County Health & Human Services Department Civic Center, Hall of Justice Room 162 San Rafael, CA 94903

Phone: 415-479-13.00 Ext. 2961

Alternate Contact

(unknown)
Drug and Alcohol Abuse Coordinator
Marin County Community Mental Health
Services
P. O. Box 2738
San Rafael, CA 94901

Phone: 415-461-9100

MARIPOSA COUNTY

Charles A. Davis, M.D.,
Program Director
Mariposa County Mental Health
Services
P. O. Box 985
Mariposa, CA 95338

Phone: 209-966-2000

MENDOCINO COUNTY

Art Hilbert
Drug Program Coordinator
Mendocino County Mental Health
Services
860-A North Bush Street
Ukiah, CA 95482

Phone: 707-462-2985

MERCED COUNTY

Andrew F. Murphy Drug Abuse Coordinator County of Merced 21st and M Streets Merced, CA 95340

Phone: 209-722-7411 Ext. 242

Alternate Contact

Greg B. Wellman, Assistant Drug Abuse Coordinator Merced County 21st and M Streets Merced, CA 95340

Phone: 209-722-7411 Ext. 242

MODOC COUNTY

Thomas Stripe, M.D.
Modoc County Mental Health Services
P. O. Box 1490
Alturas, CA 96101

Phone: 916-233-3937

MONO COUNTY

Sheriff William B. Evans Interim Coordinator Sheriff's Substation Mono County Bridgeport, CA 93517

Phone: 714-932-7451

Alternate Contact

Undersheriff Martin A. Strelneck Sheriff's Substation Mono County Bridgeport, CA 93517

Phone: 714-932-7451

Alternate Contact

Dr. George Hollinger, Director Mono County Mental Health Services P. O. Box 475 Bridgeport, CA 93517

Phone: 714-934-3245

MONTEREY COUNTY

Robert J. Bowersox, Director
Monterey County Public Health and
Mental Health Services
1270 Natividad Road
P. O. Box 2137
Salinas, CA 93901

Phone: 408-424-7627

Alternate Contact

Don DeBelle, Administrative
Assistant for Alcohol & Drug Abuse
Monterey County Public Health and
Mental Health Services
1270 Natividad Road
P. O. Box 2137
Salinas, CA 93901

Phone: 408-424-7627

NAPA COUNTY

Stephen Fisher, M.D., Program Chief Napa County Mental Health Services 2344 Old Sonoma Road Napa, CA 94558

Phone: 707-255-0625

Alternate Contact

Ken Flemming, Drug Abuse Coordinator Napa Community Mental Health Center 3344 Old Sonoma Road Napa, CA 94558

Phone: 707-252-4188

NEVADA COUNTY

Robert Smith, M.D., Program Director Nevada County 230 Palm Avenue Auburn, CA 95603

- Phone: 916-885-6581

NEVADA COUNTY (cont'd.)

Alternate Contact

Barnum Lambert, Drug Abuse Coordinato: Nevada County 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

ORANGE COUNTY

R. E. Thomas County Administrative Officer Orange County Administration Office 515 North Sycamore Santa Ana, CA 92701

Phone: 714-834-6200

Alternate Contact

Richard Eckert
Associate Drug Program Coordinator
Orange County Administration Office
515 North Sycamore
Santa Ana, CA 92701

Phone: 714-834-6252

PLACER COUNTY

Norbert J. McNamara, M.D. Sierra View Placer County 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

Alternate Contact

Barnum Lambert
Drug Abuse Coordinator
Placer County
230 Palm Avenue
Auburn, CA 95603

Phone: 916-885-6581

PLUMAS COUNTY

Steven L. Christenson, M.D., Director Plumas County Mental Health Services P. O. Box 480 Quincy, CA 95971

Phone: 916-283-1350

Alternate Contact

Roddy Mac, Ph.D., Drug Abuse Coordinator Plumas County P. O. Box 480 Quincy, CA 95971

Phone: 916-283-1350

RIVERSIDE COUNTY

Allyn Bridge, M.D., Director Riverside County Mental Health Services P. O. Box 1370 3575 - 11th Street Mall Riverside, CA 92502

Phone: 714-787-6121

Alternate Contact

Jerome P. Breen
Drug Abuse Control Director
Riverside Mental Health Services
3604 9th Street
P. O. Box 1668
Riverside, CA 92502

Phone: 714-787-2646

SACRAMENTO COUNTY

James T. Barter, M.D., Director Sacramento County Mental Health Services 2315 Stockton Blvd. Sacramento, CA 95817

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SACRAMENTO COUNTY (cont'd.)

Alternate Contact

Marsha Martin, Drug Abuse Coordinate: Sacramento County Mental Health Services 2221 Stockton Boulevard Sacramento, CA 95817

Phone: 916-454-2569

SAN BENITO COUNTY

Mr. David G. Edwards, LCSW
Acting Director
San Benito County Mental Health
Department
498 - 5th Street
Hollister, CA 95023

Phone: 408-637-5396

Alternate Contact

Curtis Koppel, Drug Coordinator San Benito County Mental Health Department 481 - 4th Street Hollister, CA 95023

Phone: 408-637-5594

SAN BERNARDINO COUNTY

Andrew Robertson, Director
San Bernardino Mental Health Services
San Bernardino County General
Hospital
780 East Gilbert Street
San Bernardino, CA 92404

Phone: 714-383-3009

Alternate Contact

Avery C. Gilleland, Assistant Director San Bernardino Mental Health Services County General Hospital 780 East Gilbert Street San Bernardino, CA 92404

Phone: 714-383-2987

CAR DITTOO COTTEY

Pront Panarioi, Administrator Sec Diego County Administration Center, Health Care Agency 1600 Paulific Highway, Room 204 San Diego, CA 92101

Phone: 714-236-3414

Alternate Contact

Richard Jacobsen, Director Department of Substance Abuse San Diego County 2870 4th Avenue San Diego, CA 92103

Phone: 714-236-4041

SAM FRANCISCO COUNTY

Prancis J. Curry, M.D., Director San Francisco County Public Health Contral Office 101 Grove Street, Room 304 San Francisco, CA 94102

Phone: 415-558-4068

Alternate Contact

Rinna B. Flohr, ACSW, Director Division of Special Programs San Francisco County Public Health 101 Grove Street, Room 304 San Francisco, CA 94102

Phone: 415-558-2001

SAN JOAQUIN COUNTY

Michael M. Smith, Administrator San Joaquin County Health Care Svs. P. O. Box 1020 Stockton, CA 95201

Phone: 209-982-1800 Ext. 361

SAN JOAQUIN COUNTY (cont'd.)

Alternate Contact

Dan Hemesath, Drug Abuse Coordinator San Joaquin County Health Care Services 34 North California Street Stockton, CA 95202

Phone: 209-466-9751

SAN LUIS OBISPO COUNTY

H. Howard Kusumoto, M.D., Director San Luis Obispo Health Agency P. O. Box 1489 San Luis Obispo, CA 93406

Phone: 805-543-1200

Alternate Contact

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Phone: 805-544-4722

SAN MATEO COUNTY

George E. Pickett, M.D., M.P.H., Director San Mateo County Department of Public Health & Welfare 225 - 37th Avenue San Mateo, CA 94403

Phone: 415-573-2582

Alternate Contact

William Edelman, Drug Abuse Coordinator San Mateo County Department of Public Health & Welfare 225 - 37th Avenue San Mateo, CA 94403

Phone: 415-573-2695

SANTA BARBARA COUNTY

Marvin Messex, M.P.H., Drug Abuse Coordinator Santa Barbara County Mental Health Services 4444 Calle Real Santa Barbara, CA 93110

Phone: 805-964-6713

SANTA CLARA COUNTY

Howard W. Campen, County Executive Santa Clara County Administration Building 70 West Hedding Street, Room 614 San Jose, CA 95110

Phone: 408-299-3202

Alternate Contact

Robert Garner
Drug Abuse Program Coordinator
County of Santa Clara
70 West Hedding Street, Room 411
San Jose, CA 95110

Phone: 408-299-3202

SANTA CRUZ COUNTY

Walter Littrell
Drug Abuse Program Coordinator
Santa Cruz Health Services Agency
P. O. Box 962
Santa Cruz, CA 95060

Phone: 408-425-2251

SHASTA COUNTY

Eugene Earl, M.D. County Drug Abuse Coordinator Shasta County 2630 Hospital Lane Redding, CA 96001

Phone: 916-241-8340

SHASTA COUNTY cont'd.

Alternate Contact

Jeffrey R. Davis, ACSW Shasta County Mental Health Services 2630 Hospital Lane Redding, CA 96001

Phone: 916-241-8340

SIERRA COUNTY

Robert J. McNamara, M.D. Sierra View Mental Health Services 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

Alternate Contact

Barnum Lambert, Drug Abuse Coordinator Sierra View Mental Health Services 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

SISKIYOU COUNTY

Joseph O'Neil, M.D. Drug Abuse Coordinator Siskiyou County 804 South Main Street Yreka, CA 96097

Phone: 916-842-3569

SOLANO COUNTY

Donald P. Wilson, M.D., Director Solano County Mental Health Services 1408 Pennsylvania Avenue Fairfield, CA 94533

Phone: 707-422-2010 Ext. 305

SONOMA COUNTY

Charles W. Norton, M.D., Director Sonoma County Mental Health Services 3322 Chanate Road Santa Rosa, CA 95404

Phone: 707-527-2855

Alternate Contact

David Pisanic Drug Abuse Coordinator Sonoma County 3322 Chanate Road Santa Rosa, CA 95404

Phone: 707-527-2855

STANISLAUS COUNTY

Gardner Hutchins, Director Stanislaus County Department of Mental Health 800 Scenic Drive Modesto, CA 95350

Phone: 209-526-6543

Alternate Contact

John Andrews
Drug Abuse Coordinator
Stanislaus County Department of
Mental Health
800 Scenic Drive
Modesto, CA 95350

Phone: 209-526-6543

SUTTER-YUBA COUNTY

Edmund C. Smith, Director Sutter-Yuba Mental Health Services 2290 Forrest Lane Yuba City, CA 95991

Phone: 916-673-5300

TEHAMA COUNTY

William F. Manar, M.D., Director Tehama County Mental Health Services 1860 Walnut Street Red Bluff, CA 96080

Phone: 916-527-5631

Alternate Contact

Verdine B. Dunham Administrative Assistant Tehama County Mental Health Services 1860 Walnut Street Red Bluff, CA 96080

Phone: 916-527-5631

TRINITY COUNTY

R. Duffy Gerhardsen, Director Trinity County Mental Health Clinic Trinity General Hospital P. O. Drawer AE Weaverville, CA 96093

Phone: 916-623-2231

TULARE COUNTY

Frank Kliest, M.D., Program Director Tulare County Mental Health Services 1830 South Mooney Blvd. Visalia, CA 93277

Phone: 209-732-6631

Alternate Contact

Charles Douglass
Drug Abuse Coordinator
County of Tulare
1830 South Mooney Boulevard
Visalia, CA 93277

Phone: 209-732-6631

TUOLUMNE COUNTY

James C. Kraus, Director Tuolumne County Mental Health 105 Hospital Road Sonora, CA 95370

Phone: 209-532-3659

Alternate Contact

Corby Hann, Drug Abuse Coordinator County of Tuolumne 105 Hospital Road Sonora, CA 95370

Phone: 209-532-3659

VENTURA COUNTY

Stephen A. Coray, Director Ventura County Health Services Agency 350 North Hillmont Avenue Ventura, CA 93003

Phone: 805-648-6181

Alternate Contact

William Miley, Chief Substance Abuse Ventura County 350 North Hillmont Avenue Ventura, CA 93003

Phone: 805-648-6181

YOLO COUNTY

B. Otis Cobb, M.D., Director Yolo County Department of Public Health, Mental Health Services Division 10 Cottonwood P. O. Box 1157 Woodland, CA 94695

Phone: 916-666-8414

YOLO COUNTY contid.

Alternate Contact

Philip W. Walker, Coordinator Alcohol and other Drug Abuse Programs County of Yolo 201 West Beamer P. O. Box 1217 Woodland, CA 95695

Phone: 916-666-8305

YUBA COUNTY

Edmund C. Smith, Director Sutter-Yuba Mental Health Services 2290 Forrest Lane Yuba City, CA 95991

Phone: 916-673-5300

EDMUND G. BROWN JR., Governor

DEPARTMENT OF HEALTH

714 P STREET SACRAMENTO, CALIFORNIA 95814



February 20, 1975

TO:

COUNTY DRUG PROGRAM COORDINATORS

SAP 75-4

SUBJECT:

CERTIFICATION OF RESIDENTIAL DRUG ABUSE TREATMENT

FOR THE FOOD STAMP PROGRAM

SAP memorandum 75-1 of January 10, 1975, presented procedures by which a residential drug abuse treatment program could obtain approval to receive food stamps on behalf of its residents. That approval procedure however, was not honored by the Food and Nutrition Service (FNS), of the Department of Agriculture because it was not satisfied that the State Office of Narcotics and Drug Abuse (SONDA) was in compliance with federal laws and regulations (Title 7 - Agriculture, Chapter II, Food and Nutrition Service, Department of Agriculture, Food Stamp Program, and Public Law 92-255). These laws and regulations require, among other things, that the State provide for licensing or accreditation of residential drug abuse facilities and that certification of such facilities be by the State agency designated by the Governor or responsible for the administration of the State's programs for drug addicts pursuant to Public Law 92-255.

Through a series of meetings with FNS and SONDA, it has been agreed that the Substance Abuse Program may be authorized to approve programs for food stamps provided the January 10 approval procedures are amended as follows:

- 1. Residential treatment programs seeking approval to receive food stamps on behalf of its residents will submit a request to the County Drug Program Coordinator. The request will contain the following information:
 - a. The name, address, and signature of the applicant, whether person, persons, association, partnerhsip, or corporation.
 - b. The name and address of the residential program director.
 - c. The name and address of the residential program facility.
 - d. A description of the programs and services provided.
 - e. The maximum number of persons who will reside at the residential facility.

- 2. The Coordinator shall visit the program to verify the existence of the facility and evaluate the program in meeting the following eligibility criteria:
 - 1. Be a private non-profit organization (separate treatment programs, or units; within the same organization must apply separately) providing treatment that can lead to the rehabilitation of drug addicts.
 - 2. Is not receiving federally donated foods in duplication of food stamp program benefits (i.e., if a program has 100 clients in residence and federally donated food will feed 50 of them, no more than the other 50 may receive food stamps jointly with the program).
- 3. The Coordinator shall consider the findings and recommendations pertaining to the program as reported by the County Technical Advisory Committee pursuant to Section 5606.5 of the Welfare and Institutions Code and findings through his/her own investigations. The Coordinator shall withhold approval of programs where irresponsibility in fiscal management, and/or health and safety codes are violated to the extent the client is placed in jeopardy.
- 4. Based on the above eligibility criteria and his/her investigation the Coordinator shall recommend approval or disapproval.
 (Should the program not be registered in accordance with
 Section 5903 of the Welfare and Institutions Code, the
 Coordinator should take action to do so).
- 5. If the Coordinator considers the program ineligible, he/she will notify the County Welfare Agency and the program stating the reasons for disapproval.
- 6. If the Coordinator recommends the program for approval, he/she completes an approval letter and supporting data (attached) and forwards them to the Substance Abuse Program, Department of Health.
- 7. Approval letters will be reviewed and approved by the appropriate Community Program Analyst. They will be for six months and may be extended for additional six month intervals by the same process. Upon approval by the analyst, copies of the approved letter will be disseminated to the following:
 - a. The applying program.
 - b. County Drug Program Coordinator.
 - c. County Welfare Agency.

- d. Department of Health Licensing and Certification Program.
- e. Department of Benefit Payments, Food Stamp Program Management Branch.
- f. Officer-In-Charge (OIC) of the local FNS.
- 8. The Coordinator should refer approved programs to the OIC of the local FNS for further processing.

The above approval procedure will most likely be revised when the licensing of residential drug abuse treatment programs becomes effective.

Please notify the treatment programs in your county as soon as possible of these amended guidelines and procedures for food stamp eligibility. Also resubmit to the Substance Abuse Program approval letters previously submitted using the form attached.

We regret this inconvenience. We had been led to believe that our previous procedure had been accepted by the Food and Nutrition Service. This was not true and amendments to the procedures were required. If you have any questions, please call Gene Vittori at (916) 322-6680.

Sincerely

Roger B. King F Program Manager

Substance Abuse Program

Attachments

cc: Department of Agriculture FNS. San Francisco

Licensing and Certification State Department of Health

State Office of Narcotics and Drug Abuse

Department of Benefit Payments

To

Substance Abuse Program Department of Health 744 "P" Street, Room 713 Sacramento CA 95814

Date:

Subject: Drug Abuse Treatment

Program Food Stamps

Approval Letter

From: County Drug Program Coordinator

> The following drug treatment program has applied to receive food stamps on behalf of its residents:

Program Name:

Address:

City:

County:

This is to indicate that the above program is a non-profit residential drug program providing treatment that can lead to the rehabilitation of drug addicts.

I recommend the program be approved to receive food stamps.

Signature Drug Program Coordinator	Date	
Signature Community Program Analyst Substance Abuse Program	Date	

Attached is a copy of a completed Food Stamp Application for the above program as required by procedures set forth by SAP memorandum 75-4.

attachment

Date : County Drug Program Coordinator Subject: Request for Approval to Participate in the Food Stamp Program From : I request approval to receive food stamps on behalf of the residents of the following residential drug treatment program: Program Name: Address of Facility: City: County Name of Program Director: Address: City: Name of Applicant: Address: City: Description of the program and services provided: The maximum number of persons who will reside at the program at one time: Signature ofApplicant

FNS FIELD OFFICES, OFFICERS-IN-CHARGE AND FIELD REPRESENTATIVES IN CALIFORNIA

Bakersfield Field Location

Fresno Field Office

Indio Field Office

Los Angeles Field Office

Modesto Field Office

Oakland Field Office

Redding Field Office

Sacramento Field Office

Salinas Field Location

San Diego Field Office

San Francisco Field Office

San Jose Field Office

Santa Ana Field Office

Santa Monica Field Office

Santa Rosa Field Office

Whittier Field Office

Jackson Parker (FR)

S. J. Patterson (OIC)

G. Fred Romal (010)

John Haning (Acting OIC)

Nova Clark (OIC)

Jerome Raggett (OIC)

David Dodds (OIC)

Edward Coker (Acting OIC)

Irwin Rogers (FR)

Robert Kavaney (010)

Wayne Brenholt (010)

James Smith (OIC)

Leslie Schwier (01C)

Connie Martin (OIC)

Kemper Rogers (010)

Santos Sandoval (OIC)

INGLEWOOD DISTRICT

DISTRICT MANAGER

John Dale Food & Nutrition Service 417 S. Hill Street Suite 900, Room A Los Angeles, CA 90013

Phone: 213-688-3178 (temporary location)

FIELD OFFICE OR LOCATION

Fresno Field Office Fresno
S. J. Patterson, OIC Kings
Winegar Building, Suite H Madera

S. J. Patterson, OIC Winegar Building, Suite H 410 North Abby Street Fresno, CA 93721

Phone: 209-485-5453

209-487-5336

Bakersfield Field Location Jackson Parker, FR Federal Building, Rm. 2020

800 Truxton Avenue
Bakersfield, CA 93301

Phone: 8-505-323-7458 Ask for 323-7676 Ext. 458

Salinas Field Location Irwin Rogers, FR P. O. Box 5125 Salinas, CA 93901

Phone: 408-422-2929

Indio Field Office G. F. Romal, OIC 45-235 Towne Ave., Suite 4 P. O. Box YY Indio, CA 92201

Phone: 714-347-0926

San Diego Field Office Robert E. Kavaney, OIC Charter Oil Bldg., Ste. 1410

110 West C Street San Diego, CA 92101

Phone: 714-293-5291

COUNTIES

Inyo

Kern

Tulare

Monterey San Benito San Luis Obispo

Imperial Riverside San Bernardino

Imperial San Diego

PORTLAND DISTRICT

DISTRICT MANAGER

Robert Terrell, Jr. 319 SW Pine Street Rooms 408 and 409 Portland, Oregon 97204

Phone: 503-221-2078

FIELD OFFICE OR LOCATION

Redding Field Office David Dodds, OIC 1800 Shasta Street, Suite A Redding, CA 96001

Phone: 8-916-246-5333 or 4

COUNTIES

Butte Siskiyou
Colusa Tehama
Del Norte Trinity
Glenn
Humboldt
Lassen
Modoc
Plumas
Shasta

Santa Rosa District	Berkeley District	Sacramento District	Fresno District	Los Angeles District	Santa Ana District
Hank Schoenlein	Marian Vought	Jack Drury	Bill Smith	1/Kathie Lester	Don Dunn
Dist. Administrator	Dist. Administrator	Dist. Administrator	Dist. Administrator	Dist. Administrator	Dist. Administrator
2800 Cleveland Ave.	1625 Shattuck Avenue	2422 Arden Way	3374 E. Shields Ave.	107 So. Broadway	28 Civic Center Plaza
Suite 9	Berkeley	Bldg. B., Suite 35	Room D-32	Room 6016	Room 850
Santa Rosa 95401	Berkeley	Sacramento 95825	Fresno 93726	Los Angeles 90012	Santa Ana 92701
Saina Rosa 93401	Mailing Address: 2151 Berkeley Way Berkeley 94704	Sacialiento 73627		2037 Augeres 7007 2	
ATSS:	ATSS:	ATSS:	ATSS:	ATSS:	ATSS:
8-707-542-6813	$\frac{1}{2}$ /8-571-2791	1/8-492-6114	8-421-5691	8-640-4375	8-657-4001
Public:	$\frac{2}{8}$ -571-2795	² /8-492-6110	Public:	8-640-4376	Public:
(707) 542-6813	Public:	Public:	(209) 488-5691	Public:	(714) 558-4001
	(415) 843-7900	1/(916) 322-6114		(213) 620-4375	
	·	² /(916) 322-6110		(213) 620-4376	
Contra Costa	Alameda	Alpine Tehama	Fresno	Los Angeles	*Imperial
Del Norte	*Montcrey	Amador Trinity	Kern		Inyo
Humboldt	*San Benito	Butte Tuolumne	Kings	Sub-Office	Mono
Lake	San Francisco	Calaveras Yolo	Madera	1.	Orange
Marin	*San Mateo	Colusa Yuba	Mariposa	$\frac{1}{8155}$ Van Nuys Blvd.	Riverside
Mendocino	*Santa Clara	El Dorado	*San Luis Obispo	Panorama City 91402	San Bernardino
Napa	*Santa Cruz	Glenn	*Santa Barbara	8-213-786-2522	*San Diego
Solano	}	Lassen	Tulare	(213) 786-2522	
Sonoma	Sub-Office	Merced	*Ventura	2.	Sub-Office
		Modoc		2/B. S. Weintraub	and the state of t
	888 North First St., Rm. 315	Nevada	Sub-Office	Health Fac. Division	1350 Front St., Room 200
	, San Jose* 95112	Placer		Dept. of Health Services	San Diego * 92101
	$\frac{1}{1}$ /8-522-1286	Plumas	3704 State Street	County of Los Angeles	8-631-7381
	$\frac{1}{2}$ (408) 277-1286	Sacramento	Suite 309	241 No. Figueroa St.	(714) 236-7381
	$\frac{2}{5}$ /8-522-1784	San Joaquin	Santa Barbara* 93105	Room 346	
	$\frac{2}{(408)}$ 277-1784	Shasta	8-805-682-2541	Los Angeles 90012	
	(100) 211 2101	Sierra	(805) 682-2541	8-640-2940	1
		Siskiyou	1	(213) 974-7961	
		Stanislaus			
		Sutter			
Comprehensive Health	Planning Areas Served:				
CHP Area 1 and	CHP Area 7	CHP Areas	CHP Areas	CHP Area 9	CHP Areas
North Section of 4	South Section of 4	2, 3, and 5	6 and 8	1	10, 11, and 12

 $[\]frac{1}{2}$ /Community Care Only Health Only

^{*}Counties Handled by Sub-Offices



Program Certification For Alcoholic Recovery Home

The State Office of Alcohol Program Management hereby certifies that

Sample

provides services in compliance with program standards
as established by the
State Office of Alcohol Program Management.

Effective Date: ______

Director
Office of Alcohol Program Management

STATE OFFICE OF NARCOTICS AND DRUG ABUSE

915 CAPITOL MALL, ROOM 235 SACRAMENTO, CA 95814 PHONE: (916) 322-2350



To: Officer-in-Charge FNS Field Office

This is to certify that the organization listed below is a private non-profit drug addiction program providing treatment which can lead to the rehabilitation of drug addicts. This certification is in conformance to Public Law 92-255.

Program Name:

Address:

City:

County:

This certification expires six (6) months from this date.

sample

WILLIAM WILDER, DIRECTOR

State Office of Narcotics and Drug Abuse Single State Agency for Drug Abuse Prevention

By:

Representative
Substance Abuse Program
Department of Health
State of California

Date