

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



August 5, 2005

ALL COUNTY INFORMATION NOTICE NO. I-43-05

TO: ALL COUNTY WELFARE DIRECTORS
ALL CHILD WELFARE SERVICES
PROGRAM MANAGERS
CHIEF PROBATION OFFICERS

SUBJECT: CHILD WELFARE SERVICES/CASE MANAGEMENT SYSTEM
(CWS/CMS) TRAINING UNIT

REASON FOR THIS TRANSMITTAL

- State Law Change
 Federal Law or Regulation
Change
 Court Order
 Clarification Requested by
One or More Counties
 Initiated by CDSS

The purpose of this letter is to update counties on the availability of CWS/CMS training services at the CWS/CMS Project. The "Statewide Training Support" (STS) will provide counties an array of services to help integrate CWS/CMS training into their child welfare programs and increase CWS/CMS information and data completeness and accuracy.

The STS will not supplant existing county CWS/CMS training functions. Counties will continue to be provided an annual allocation for CWS/CMS staff development funds through the annual Budget Act. The State will continue to offer State-sponsored CWS/CMS training through the University of California, Davis, through September 30, 2005, and with a subsequent vendor after the current contract ends. The State will maintain the CWS/CMS Training Region, and will continue to maintain and update the statewide CWS/CMS curriculum and online training tools.

The training-related activities to be performed by STS staff include:

- Consult with county CWS/CMS training staff to develop strategies for training approaches and uniformity, including timely and accurate entering of CWS program information necessary for measuring program outcomes and data reports, such as the Adoptions and Foster Care Automated Reporting System and National Child Abuse and Neglect Data System;
- Coordinate between counties and the California Department of Social Services (CDSS) to identify and resolve program or policy issues arising from the statewide CWS/CMS curriculum;

- Act as system experts to integrate CWS/CMS training with California's Social Work Training Academy's curriculum;
- Develop a training program to provide ongoing CWS/CMS Training for Trainers to all 58 counties; and
- Work with counties to identify and then develop additional CWS/CMS training tools.

The STS was formed because CWS/CMS has become an increasingly critical support tool in the child welfare services program. The CWS/CMS is a key factor in the ability of the State and counties to ensure the protection of children, document case management activities of children and families served by the program, and measure program outcomes. It is vitally important that complete, accurate, and timely data is recorded in the system in order to accurately measure progress toward meeting program outcomes. The services offered by the STS can assist counties in ensuring a uniform statewide approach to how CWS/CMS information and data are recorded. To get to know more about their services, you can go to http://www.hwcws.cahwnet.gov/Training/Statewide_Training_Support_Pamphlet.doc.

The STS staff contacted county CWS/CMS training staff in April 2005 and will have ongoing communication throughout the fiscal year to determine the CWS/CMS training needs of each county. The CDSS is hopeful the services offered by the STS become an integral component in the counties' overall child welfare services worker training.

If you have any questions, you may contact me at (916) 657-2614, or if your staff has questions about the services offered by STS, they can contact Jerry Cox, STS, at (916) 263-1124, or Tom Burke, CMS Support Branch, at (916) 653-6362.

Sincerely,

Original Document Signed By

BARBARA EATON
Acting Deputy Director
Children and Family Services Division