This erratum provides clarification regarding the calculation of a CalFresh Overissuance (OI) or Underissuance (UI) when there is a corresponding California Work Opportunity and Responsibility to Kids (CalWORKs) overpayment based on the same period and case circumstances. The guidance provided applies to both administrative errors (AE) and inadvertent household errors (IHE).
August 13, 2020

ERRATUM

ALL COUNTY INFORMATION NOTICE (ACIN) NO. I-16-05E

TO: ALL COUNTY WELFARE DIRECTORS
    ALL QUALITY CONTROL COORDINATORS
    ALL COUNTY SPECIAL INVESTIGATIVE UNIT CHIEFS
    ALL COUNTY IEVS COORDINATORS
    ALL COUNTY HEARING SPECIALISTS
    ALL COUNTY CALFRESH PROGRAM SPECIALISTS
    ALL CONSORTIA PROGRAM REPRESENTATIVES
    ALL CALWORKS PROGRAM SPECIALISTS
    ALL ADMINISTRATIVE LAW JUDGES

SUBJECT: CALFRESH: USE OF CORRECTED CALWORKS GRANT AMOUNT WHEN DETERMINING A CALFRESH OVERISSUANCE OR UNDERISSUANCE

REFERENCE: ALL COUNTY LETTER (ACL) NO. 03-18; ACL NO. 12-25; ACIN NO. I-16-05; TITLE 7 CODE OF FEDERAL REGULATIONS (CFR) SECTION 273.18; MANUAL OF POLICIES AND PROCEDURES SECTION 63-801.312

This erratum provides clarification regarding the calculation of a CalFresh Overissuance (OI) or Underissuance (UI) when there is a California Work Opportunity and Responsibility to Kids (CalWORKs) overpayment based on the same period and case circumstances. The guidance provided applies to both administrative errors (AE) and inadvertent household errors (IHE).

BACKGROUND

All County Letter No. 03-18 provides that when determining the value of either an AE or IHE OI or UI, the County Welfare Department (CWD) must recreate case circumstances by using the CalWORKs grant amount the household should have received had the household reported the required information and the county taken timely action. All County Information Notice (ACIN) No. I-16-05 provided incorrect guidance on this same topic (question and answer page 12). This erratum corrects ACIN 1-16-05 and
reiterates guidance provided in ACL No. 03-18. This correction is effective as of the date of release of this letter.

CURRENT POLICY

The statement in ACL No. 03-18, bottom of page 69 and top of page 70, regarding the use of the corrected CalWORKs grant amount when determining the value of a CalFresh OI or UI is correct. Even though ACL No. 03-18 provides this guidance within the context of quarterly reporting, the guidance is still accurate under semi-annual reporting.

When determining the value of a CalFresh OI or UI, the CWD must use both the CalFresh and CalWORKs amount the household should have received had the household reported the required information and the county taken timely action.

RE-CALCULATION OF EXISTING CLAIMS

Households with established claims as of the release of this letter may request a re-calculation using the methodology clarified above. For those OIs or UIs that are in the process of being calculated as of the release of this letter, the methodology clarified above must also be used.

If you have any questions or need additional guidance regarding the information in this letter, contact the CalFresh Policy Bureau at CalFreshPolicy@dss.ca.gov.

Sincerely,

Original Document Signed By

ALEXIS FERNÁNDEZ, Chief
CalFresh and Nutrition Branch