

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



March 15, 2002

ALL-COUNTY INFORMATION NOTICE NO. I-20-02

TO: ALL COUNTY WELFARE DIRECTORS  
ALL FOOD STAMP COORDINATORS

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order or Settlement Agreement
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: NEW ASSIGNMENTS FOR FOOD STAMP (FS) POLICY  
IMPLEMENTATION UNIT - EFFECTIVE MARCH 1, 2002

Enclosed for your information is a list of the Food Stamp Policy Implementation Unit's (PIU) revised staff assignments by regulation/subject. This will enable you to identify the appropriate staff person to assist you in resolving a Food Stamp Program policy issue or question you have not been able to otherwise resolve within your own organization.

As a reminder, we are asking counties to continue to follow the procedure outline in ACIN I-29-01 dated April 23, 2001 when requesting clarification on an area of FS policy. We are also asking that you contact the forms analyst when information is needed or to request changes on any forms or Notices of Action.

If you have any questions regarding this notice, please contact Varaniece Hall, Policy Implementation Unit Manager at (916) 657-3500.

Sincerely,

*Original signed by*  
GARY SWANSON, Chief  
Food Stamp Branch

Enclosures

**FOOD STAMP BUREAU  
FOOD STAMP POLICY IMPLEMENTATION UNIT  
ANALYST ASSIGNMENTS  
March 2002  
Bureau Main Phone Number (916) 654-1896**

<u>ANALYSTS</u>	<u>PHONE</u>	<u>E-MAIL</u>
Rosemary Akhidenor	654-2116	Rosemary.Akhidenor@dss.ca.gov
Doris Bowers	654-0710	Doris.Bowers@dss.ca.gov
Frederick Hodges III	653-7973	Fredrick.HodgesIII@dss.ca.gov
Robert Marlow	654-1898	Robert.Marlow@dss.ca.gov
Sandra Pierce	653-5208	Sandra.Pierce@dss.ca.gov
Pat Sutherland	Bureau Chief	Pat.Sutherland@dss.ca.gov
Varaniece Hall	Unit Manager	Varaniece.Hall@dss.ca.gov

**Prefix Code - Public/CALNET      653=453      654=464      657=437**

<u>FS SECTION</u>	<u>SUBJECT</u>	<u>ANALYST</u>
<u>63-100</u>	General Provisions/Definitions	Frederick Hodges
<u>63-200</u>		
63-201	Program Requirements	Robert Marlow
thru 206	(Confidentiality/CWD Liabilities)	
63-207	Program Informational Activities	Sandra Pierce,
	Food Stamp Forms/NOAs	Forms Analyst
<u>63-300</u>		
63-300	Application Process	Robert Marlow
63-301	Application Processing Time Standards	Robert Marlow
<u>63-400</u>		
63-401	Residency	Robert Marlow
63-402	Household Concept	Robert Marlow
63-403	California Food Assistance Program (State/Federal Eligibility)	Doris Bowers
63-404	Social Security Numbers	Robert Marlow
63-405	Citizenship or Eligible Non-Citizen Status	Doris Bowers
63-406	Student Eligibility	Robert Marlow
63-407	Work Registration	Robert Nevins (Employment Bureau)
63-408	Voluntary Quit	Robert Nevins (Employment Bureau)
63-409	Income and Resource Maximums	Rosemary Akhidenor
63-410	Work Requirements for Able-Bodied Adults Without Dependents	Robert Nevins (Employment Bureau)
63-411	CFAP Work Requirements	Robert Nevins (Employment Bureau)
<u>63-500</u>		
63-501	Resource Determinations	Frederick Hodges
63-502.1	Income Definition	Rosemary Akhidenor
63-502.2	Income Exclusions	Rosemary Akhidenor
63-502.3	Income Deductions	Rosemary Akhidenor
63-503.1	Month of Application	Rosemary Akhidenor

<b>FS SECTION</b>	<b>SUBJECT</b>	<b>ANALYST</b>
63-503.2	Prospective/Retrospective Budgeting	Rosemary Akhidenor
63-503.3	Net Income/Benefit Calculation	Rosemary Akhidenor
63-503.41	Self-Employment Income	Rosemary Akhidenor
63-503.42	Households with Boarders	Robert Marlow
63-503.43	Destitute Households	Robert Marlow
63-503.44	Income & Resources of Excluded Members	Rosemary Akhidenor
63-503.45	Income & Resources of Nonhousehold Members	Rosemary Akhidenor
63-503.46	Residents of Shelters for Battered Women	Robert Marlow
63-503.47	Residents of Drug/Alcoholic Trmt & Rehab Programs	Robert Marlow
63-503.48	Disabled or Blind Residents of Group Living Arrangements	Robert Marlow
63-503.49	Sponsored Aliens	Doris Bowers
63-503.5	Decrease in Income due to Failure to Comply	Rosemary Akhidenor
63-503.6	Homeless FS Households/Prepared Meals	Robert Marlow
63-503.7	Certifying MRRB Household in New County	Frederick Hodges
63-504.1	Certification Periods	Frederick Hodges
63-504.2	Notices of Action (regs.only)	Sandra Pierce
63-504.3	Monthly Reporting	Frederick Hodges
63-504.4	Effecting Changes for Nonmonthly Reporting Hsholds	Frederick Hodges
63-504.5	Households Changing their Reporting & Budgeting Status	Frederick Hodges
63-504.6	Recertification	Frederick Hodges
63-504.7	ID Cards	Sandra Pierce
63-504.8	Photo ID Cards	Sandra Pierce
63-505	Household Responsibilities	Robert Marlow
63-506	Excluded Resources and/or Income of Native Americans or Alaska Natives	Frederick Hodges
63-507	Resources and/or Income Excluded by Other Federal Laws	Frederick Hodges
<b><u>63-600</u></b>	Coupon Issuance, Use and Replacement	Sandra Pierce
<b><u>63-700</u></b>	Coupon and Authorization Document Ordering, Storage and Accountability	Sandra Pierce
<b><u>63-800</u></b>		
63-801.1 thru 801.3	Determination of Overissuances and Establishment of Claims	Doris Bowers
63-801.4 thru 801.9	Claims Collections	Doris Bowers
63-802	Restoration of Benefits	Doris Bowers
63-804	State Hearings	Sandra Pierce
63-805	Intentional Program Violation Disqualification	Doris Bowers
<b><u>63-900</u></b>	Emergency Food Stamp Assistance	Frederick Hodges

<b>FS SECTION</b>	<b>SUBJECT</b>	<b>ANALYST</b>
<b><u>63-1100</u></b>		
63-1101	Tables of Coupon Issuance	Rosemary Akhidenor
63-1101.1	Maximum Resource Eligibility Standards	Frederick Hodges
thru 1101.3	Income Deductions, Income Eligibility Standards	
63-1101.4	Prorating Initial Month's Benefits	Rosemary Akhidenor
63-1102.1	Coupon Book Determination	Sandra Pierce
thru 1102.3		
IRIS and Single Audit Act Reviews Coordination		Sandra Pierce
Statewide Fingerprint Imaging (SFIS)		Sandra Pierce
County FSET Plans		Tony Pyara, Employment Bureau
ABAWD Waivers		Tony Pyara, Employment Bureau
15 Percent Exemption Allocations		Tony Pyara, Employment Bureau