



CDSS

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GOVERNOR

November 29, 2016

COUNTY FISCAL LETTER (CFL) NO. 16/17-36

TO: COUNTY WELFARE DIRECTORS
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR 2016-17 COMMUNITY CARE LICENSING
ALLOCATION FOR FOSTER FAMILY HOMES AND ALLOCATION
FOR FAMILY CHILD CARE HOMES

This letter informs counties of the Fiscal Year 2016-17 allocations for the Community Care Licensing (CCL) – Foster Family Homes (FFH) and the CCL – Family Child Care Homes (FCCH) programs. A total of \$4,551,000 General Fund (GF) for FFH and \$37,000 for FCCH in both reimbursement funds and GF is available based on the Budget Act of 2016.

FFH Licensing and FFH Recruitment

Attachment I displays the total allocation of \$4,551,000 GF for FFH Licensing, which includes funding for *Greshner v. Anderson*, FFH Recruitment, Adam Walsh Protection and Safety Act of 2006 and Registered Sex Offender (RSO) Check activities. For those counties performing FFH Licensing activities, the funds were distributed based on each county's staffing costs, as follows:

1. Each county's average monthly FFH caseload for calendar year 2015 as reported on the Licensing of Facilities for Children Monthly Statistical Report (LIC 181) was divided by the workload standard of 120 facilities per Full-Time Equivalent (FTE).
2. This resulted in the number of justified staff required to license this facility category.
3. A worker to supervisor ratio of 6.25:1 was applied to this justified staffing level.
4. The total number of staff was multiplied by the individual county's actual FFH unit cost.

In addition, a total of \$21,000 GF is allocated to those counties with licensing activities associated with the Adam Walsh Child Protection and Safety Act of 2006. This premise reflects the costs associated with child abuse and neglect registries and responding to

other states' requests for underlying information about child abuse and neglect reports in California. Funds were allocated on a percent to total basis according to calendar year 2015 average monthly FFH new license caseload.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds are distributed based on each county's Family Reunification and Permanent Placement average monthly caseload, using the most recent 12 months caseload data and the number of children under 18 years of age from the United States Census Bureau.

As a reminder, the Resource Family Approval (RFA) Program replaces the existing separate processes for licensing FFHs, approving relatives and non-relative extended family members and approving adoptive families. Therefore, a reduction for RFA activities that are now funded under a separate allocation was applied and distributed based on a percent to total of the FFH licensing allocation.

The FFH Licensing and Recruitment administrative costs, including staff development, are charged to Program Codes 155 (Licensing/Foster Family Home) and 156 (Foster Family Licensing, Non-Federal) on the County Expense Claim (CEC). State Use Only (SUO) code 192 is used for expenditures exceeding the GF CCL/FFH allocation, which will be shifted to county-only funding.

FCCH Licensing

Attachment II displays the total allocation of \$37,000 GF and reimbursement funding for FCCH Licensing activities. The amounts of \$22,000 GF for FCCH Licensing and Serious Incident Reporting and \$13,000 in reimbursement funds are distributed based on each county's staffing costs, determined as follows:

1. Each county's average monthly FCCH caseload for calendar year 2015 as reported on the LIC 181 was divided by the workload standard of 257 facilities per FTE.
2. This resulted in the number of justified staff required to license this facility category.
3. A worker to supervisor ratio of 6.25:1 was applied to the justified staffing level.
4. Total staffing was then multiplied by the individual county's actual FCCH unit cost.

The FCCH Licensing administrative costs, including staff development, are charged to PC 157 (Licensing/Family Day Care) on the CEC. The SUO Codes 061 and 062 will be used to ensure that 100 percent of the reimbursement funds are expended before

counties access their GF allocation. Expenditures exceeding the GF allocation will be shifted to county-only funding using SUO Code 153.

RSO Check

Attachment I and Attachment II display \$46,000 GF for FFH and \$2,000 GF for FCCH, respectively. The funds were allocated for the RSO Check based on a percent to statewide total using the calendar year 2015 average monthly caseload for annual checks and application registered sex offender checks.

This premise reflects the costs to minimize the risk of predictable and preventable harm to vulnerable children in out-of-home care by detecting the presence or residency of a RSO in the prospective and approved licensed facilities and/or in the prospective and approved Relative/Non Relative Extended Family Member's homes.

The FFH RSO costs are charged to PC 155 (Licensing/Foster Family Home) and FCCH RSO costs are charged to PC 157 (Licensing/Family Day Care) on the CEC.

Any questions regarding this allocation may be directed to fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

LILIA A. YOUNG, Chief
Financial Management and Contracts Branch

Attachments

FY 2016-17 CCL - FOSTER FAMILY HOMES (FFH) General Fund (GF) ALLOCATION

COUNTY	FY 2016-17	FY 2016-17	FY 2016-17	FY 2016-17	Total FFH Allocation
	FFH Basic GF	FFH Recruitment GF	Adam Walsh GF	Registered Sex Offender Check GF	
Alameda	\$183,308	\$0	\$612	\$1,719	\$185,639
Alpine	\$0	\$36	\$0	\$0	\$36
Amador	\$0	\$939	\$0	\$0	\$939
Butte	\$26,169	\$0	\$204	\$583	\$26,956
Calaveras	\$0	\$2,016	\$0	\$0	\$2,016
Colusa	\$0	\$734	\$0	\$0	\$734
Contra Costa	\$254,379	\$0	\$816	\$2,650	\$257,845
Del Norte	\$14,105	\$0	\$408	\$492	\$15,005
El Dorado	\$25,019	\$0	\$408	\$323	\$25,750
Fresno	\$105,716	\$0	\$612	\$1,756	\$108,084
Glenn	\$4,254	\$0	\$204	\$232	\$4,690
Humboldt	\$0	\$5,497	\$0	\$0	\$5,497
Imperial	\$31,026	\$0	\$204	\$647	\$31,877
Inyo	\$4,583	\$0	\$0	\$20	\$4,603
Kern	\$166,916	\$0	\$816	\$1,792	\$169,524
Kings	\$12,522	\$0	\$0	\$69	\$12,591
Lake	\$0	\$2,303	\$0	\$0	\$2,303
Lassen	\$0	\$912	\$0	\$0	\$912
Los Angeles	\$0	\$374,275	\$0	\$0	\$374,275
Madera	\$0	\$6,266	\$0	\$0	\$6,266
Marin	\$36,050	\$0	\$204	\$489	\$36,743
Mariposa	\$8,590	\$0	\$204	\$242	\$9,036
Mendocino	\$0	\$3,507	\$0	\$0	\$3,507
Merced	\$32,186	\$0	\$204	\$724	\$33,114
Modoc	\$0	\$227	\$0	\$0	\$227
Mono	\$0	\$262	\$0	\$0	\$262
Monterey	\$58,647	\$0	\$408	\$728	\$59,783
Napa	\$33,061	\$0	\$408	\$564	\$34,033
Nevada	\$0	\$2,042	\$0	\$0	\$2,042
Orange	\$280,704	\$0	\$1,835	\$3,037	\$285,576
Placer	\$23,631	\$0	\$408	\$536	\$24,575
Plumas	\$0	\$636	\$0	\$0	\$636
Riverside	\$0	\$88,557	\$0	\$0	\$88,557
Sacramento	\$278,604	\$0	\$1,223	\$2,864	\$282,691
San Benito	\$2,068	\$0	\$204	\$217	\$2,489
San Bernardino	\$358,467	\$0	\$2,447	\$7,360	\$368,274
San Diego	\$798,214	\$0	\$2,645	\$7,392	\$808,251
San Francisco	\$95,855	\$0	\$204	\$210	\$96,269
San Joaquin	\$131,249	\$0	\$816	\$1,968	\$134,033
San Luis Obispo	\$54,951	\$0	\$408	\$329	\$55,688
San Mateo	\$80,865	\$0	\$204	\$461	\$81,530
Santa Barbara	\$30,021	\$0	\$0	\$86	\$30,107
Santa Clara	\$349,299	\$0	\$408	\$992	\$350,699
Santa Cruz	\$80,316	\$0	\$612	\$731	\$81,659
Shasta	\$75,995	\$0	\$408	\$913	\$77,316
Sierra	\$0	\$75	\$0	\$0	\$75
Siskiyou	\$0	\$1,829	\$0	\$3	\$1,832
Solano	\$0	\$12,326	\$0	\$0	\$12,326
Sonoma	\$78,723	\$0	\$204	\$497	\$79,424
Stanislaus	\$58,946	\$0	\$408	\$650	\$60,004
Sutter	\$530	\$0	\$0	\$0	\$530
Tehama	\$20,286	\$0	\$408	\$521	\$21,215
Trinity	\$0	\$754	\$0	\$0	\$754
Tulare	\$58,948	\$0	\$1,019	\$1,380	\$61,347
Tuolumne	\$12,433	\$0	\$204	\$477	\$13,114
Ventura	\$93,030	\$0	\$1,019	\$2,077	\$96,126
Yolo	\$0	\$5,807	\$0	\$0	\$5,807
Yuba	\$15,334	\$0	\$204	\$269	\$15,807
Total	\$3,975,000	\$509,000	\$21,000	\$46,000	\$4,551,000

FY 2016-17 CCL - FAMILY CHILD CARE HOMES (FCCH) General Fund (GF) ALLOCATION

COUNTY	FY 2016-17 FCCH BASIC GF	FY 2016-17 Registered Sex Offender Check GF	FY 2016-17 FCCH-REIMBURSEMENT FEDERAL	TOTAL FCCH ALLOCATION FED /GF
Alameda	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0
Del Norte	\$14,530	\$1,119	\$8,586	\$24,235
El Dorado	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0
Inyo	\$7,470	\$881	\$4,414	\$12,765
Kern	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0
Marin	\$0	\$0	\$0	\$0
Mariposa	\$0	\$0	\$0	\$0
Mendocino	\$0	\$0	\$0	\$0
Merced	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0
Sacramento	\$0	\$0	\$0	\$0
San Benito	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0
Tehama	\$0	\$0	\$0	\$0
Trinity	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0
Total	\$22,000	\$2,000	\$13,000	\$37,000