



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



EDMUND G. BROWN JR.  
GOVERNOR

February 4, 2015

COUNTY FISCAL LETTER (CFL) NO: 14/15-46.

TO: ALL FOOD BANK EXECUTIVE DIRECTORS  
EMERGENCY FOOD ASSISTANCE PROGRAM (EFAP)  
COORDINATORS

SUBJECT: FEDERAL FISCAL YEAR (FFY) 2015 EFAP TAX CHECK-OFF  
DISBURSEMENT

Chapter 18, Statutes of 1998, (Assembly Bill 2366) established a voluntary contribution check-off on the State income tax form to benefit the Emergency Food Assistance Program (EFAP). The bill had a sunset date of January 2004. Subsequent legislation extended the sunset date through the 2018 taxable year, provided the minimum contribution amounts are met.

The State income tax check-off available for allocation in FFY 2014 is \$588,000. The disbursement of unallocated collected funds this year will follow the guidelines listed below:

- Each agency will receive a base amount of \$5,000, with the remaining allocated according to the 60/40 methodology currently utilized for TEFAP funding.
- State Income Tax Check-Off funds will be provided **only** to food banks that have a current EFAP Memorandum of Understanding with the California Department of Social Services.
- The money is to be used **only** for the purchase of food for distribution to recipients free of charge. In addition, there can be no hold-back for administrative expenses.

- The food purchased **must** be from an outside vendor other than from the food bank. The funds are intended for the purchase of additional food for the EFAP and not to be used to replace food or funds.
- No shared maintenance fees can be collected for the food that is purchased.

Food purchased for reimbursement from these funds must include an invoice and receipt for the period July 1, 2014 through June 30, 2015. Any funds that remain unused will be redirected statewide.

A spreadsheet is attached detailing the total amount available and each food bank agency's allocation. Requests for an advance, up to 25 percent, and/or reimbursements are to follow the standard EFAP procedures; however, you must attach food purchase invoices and receipts to your Request for Reimbursement of Expenses form. **Please submit all Requests for Reimbursement of Expenses for State Income Tax funds by July 31, 2015.**

If you need further information or have any questions, please contact your Program Consultant directly.

Sincerely,

***Original Document Signed By:***

SABRINA SASSMAN, Chief  
Welfare Fraud and Emergency Food Assistance Program Bureau

Attachment

TAX CHECK-OFF ALLOCATIONS  
FY 2014-2015

County	MOU #	Base	60/40 Percentage	60/40 Funding	Total Annual Allocation
Alameda	10-6024	\$5,000	3.24%	\$11,275	\$16,275
Amador	10-6025	\$5,000	0.09%	\$313	\$5,313
Butte	10-6026	\$5,000	0.95%	\$3,306	\$8,306
Calaveras	10-6027	\$5,000	0.11%	\$383	\$5,383
Contra Costa/Solano	10-6028	\$5,000	3.03%	\$10,544	\$15,544
Del Norte	10-6029	\$5,000	0.11%	\$383	\$5,383
El Dorado/Alpine	10-6030	\$5,000	0.35%	\$1,218	\$6,218
Fresno	10-6031	\$5,000	3.66%	\$12,737	\$17,737
Humboldt	10-6032	\$5,000	0.41%	\$1,427	\$6,427
Imperial	10-6033	\$5,000	0.92%	\$3,202	\$8,202
Inyo/Mono	10-6034	\$5,000	0.08%	\$278	\$5,278
Kern (CAP)	10-6035	\$5,000	3.23%	\$11,240	\$16,240
Kings	10-6036	\$5,000	0.53%	\$1,844	\$6,844
Lake	10-6037	\$5,000	0.24%	\$835	\$5,835
Lassen/Modoc	10-6038	\$5,000	0.13%	\$452	\$5,452
Los Angeles (FBSC)	10-6039	\$5,000	11.54%	\$40,160	\$45,160
Los Angeles (RFB)	10-6040	\$5,000	18.04%	\$62,780	\$67,780
Madera	10-6041	\$5,000	0.54%	\$1,879	\$6,879
Mendocino	10-6043	\$5,000	0.26%	\$905	\$5,905
Merced/Mariposa	10-6044	\$5,000	1.16%	\$4,037	\$9,037
Monterey	10-6045	\$5,000	1.35%	\$4,698	\$9,698
Napa	10-6046	\$5,000	0.25%	\$870	\$5,870
Nevada	10-6047	\$5,000	0.21%	\$731	\$5,731
Orange (CAP)	10-6048	\$5,000	2.73%	\$9,500	\$14,500
Orange (SHFB)	10-6049	\$5,000	3.34%	\$11,623	\$16,623
Placer	10-6050	\$5,000	0.61%	\$2,123	\$7,123
Riverside	10-6051	\$5,000	5.80%	\$20,184	\$25,184
Sacramento (CFB)	10-6052	\$5,000	3.90%	\$13,572	\$18,572
San Benito	10-6053	\$5,000	0.16%	\$557	\$5,557
San Bernardino	10-6054	\$5,000	6.01%	\$20,915	\$25,915
San Diego	10-6055	\$5,000	7.27%	\$25,300	\$30,300
San Francisco/ Marin	10-6056	\$5,000	2.12%	\$7,378	\$12,378
San Joaquin	10-6057	\$5,000	2.14%	\$7,447	\$12,447
San Luis Obispo	10-6058	\$5,000	0.63%	\$2,192	\$7,192
Santa Barbara	10-6059	\$5,000	1.09%	\$3,793	\$8,793
Santa Clara/San Mateo	10-6060	\$5,000	4.50%	\$15,660	\$20,660
Santa Cruz	10-6061	\$5,000	0.76%	\$2,645	\$7,645
Shasta	10-6062	\$5,000	0.52%	\$1,810	\$6,810
Siskiyou	10-6063	\$5,000	0.14%	\$487	\$5,487
Sonoma	10-6064	\$5,000	0.94%	\$3,271	\$8,271
Stanislaus	10-6065	\$5,000	1.74%	\$6,055	\$11,055
Tehama	10-6066	\$5,000	0.21%	\$731	\$5,731

<b>Trinity</b>	10-6067	\$5,000	0.04%	\$139	\$5,139
<b>Tulare</b>	10-6068	\$5,000	1.84%	\$6,403	\$11,403
<b>Tuolumne</b>	10-6069	\$5,000	0.15%	\$522	\$5,522
<b>Ventura</b>	10-6070	\$5,000	1.79%	\$6,229	\$11,229
<b>Yolo</b>	10-6071	\$5,000	0.58%	\$2,018	\$7,018
<b>Yuba/Sutter</b>	10-6072	\$5,000	0.56%	\$1,949	\$6,949
<b>TOTAL</b>			100.00%		\$588,000