



CDSS

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STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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EDMUND G. BROWN JR.
GOVERNOR

January 16, 2015

COUNTY FISCAL LETTER (CFL) NO. 14/15-39

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY PROBATION OFFICERS
ALL TITLE IV-E AGREEMENT TRIBES
ALL COUNTY CHILD WELFARE DIRECTORS
ALL CHIEF PROBATION OFFICERS
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS

SUBJECT: FISCAL YEAR (FY) 2014-15 CASE RECORD REVIEW
ALLOCATION

REFERENCE: [ALL COUNTY LETTER NO. 14-84, DATED NOVEMBER 20, 2014](#)

The purpose of this letter is to inform counties of their FY 2014-15 allocation for the Child Welfare Services (CWS) Case Record Reviews. A total of \$3.6 million General Fund (GF) is made available for this federally mandated activity for California Child and Family Service Reviews based on the Budget Act of 2014. The FY 2014-15 allocation for the counties participating in the Title IV-E Waiver will be also shown in the forthcoming waiver CFL.

The new CWS Case Record Reviews will include an extensive online review process and in-depth interviews for individuals involved in the case plan for each case selected to undergo a review. Each county child welfare and county probation agency will perform reviews on an ongoing basis, at least monthly for child welfare and at least quarterly for probation.

As identified in [All County Letter No. 14-84](#), beginning October 2014 five counties will be early implementers and will begin testing the processes for conducting case reviews. During FY 2014-15 the 53 remaining counties will be expected to prepare for the introduction of the case review process through development of administrative structures which include claim start-up costs i.e., hiring of case review staff and training.

In consultation with the County Welfare Directors Association and the Department of Finance, this allocation is made available using the following methodology:

- The FY 2014-15 CWS and probation projected caseloads were totaled.
- Counties with 100 cases or less will receive funding for a 0.5 Full-Time Equivalent (FTE) (including those with zero projected cases).
- Counties with 101 to 500 cases will receive funding for 1.0 FTEs.
- Counties with more than 500 cases will receive funding for 2.0 FTEs.
- Funds are distributed on a percent to statewide total based on the number of funded FTEs (state share).

Counties should claim costs to Program Code (PC) 922 – CWS Case Reviews. The State Use Only (SUO) code 923 (SUO-NON-FEDERAL CWS) will be used to capture non-federally eligible costs after the Title IV-E non-federal discount rate is applied. Expenditures exceeding the GF allocation will be shifted to county-only funding via SUO 924 – SUO CWS- Case Reviews Overmatch. Detailed claiming instructions will be forthcoming in a separate CFL.

As stated in the [California Constitution Article XIII Section 36 \(5\)\(A\)](#), “...if there are subsequent changes in federal statutes or regulations that alter the conditions under which federal matching funds as described in the 2011 Realignment Legislation are obtained, and have the overall effect of increasing the costs incurred by a local agency, the State shall annually provide at least 50 percent of the nonfederal share of those costs as determined by the State.” Therefore, the non-federal portion of costs associated with this federal mandate is funded at 50 percent state GF and 50 percent county, up to the county’s allocation for FY 2014-15.

If you have any questions regarding this CFL, please direct them to the Fiscal Systems Bureau at fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

BRIAN DOUGHERTY, Chief
Financial Management and Contracts Branch

Attachment

Counties	General Fund
Alameda*	\$86,000
Alpine	\$21,299
Amador	\$42,599
Butte*	\$86,000
Calaveras	\$42,599
Colusa	\$21,299
Contra Costa	\$85,197
Del Norte	\$42,599
El Dorado	\$85,197
Fresno	\$85,197
Glenn	\$42,599
Humboldt	\$85,197
Imperial	\$85,197
Inyo	\$21,299
Kern	\$85,197
Kings	\$85,197
Lake*	\$43,000
Lassen	\$42,599
Los Angeles*	\$86,000
Madera	\$85,197
Marin	\$42,599
Mariposa	\$21,299
Mendocino	\$42,599
Merced	\$85,197
Modoc	\$21,299
Mono	\$21,299
Monterey	\$85,197
Napa	\$42,599
Nevada	\$42,599
Orange	\$85,197
Placer	\$85,197
Plumas	\$21,299
Riverside	\$85,197
Sacramento*	\$86,000
San Benito	\$42,599
San Bernardino	\$85,197
San Diego*	\$86,000
San Francisco*	\$86,000
San Joaquin	\$85,197
San Luis Obispo	\$85,197
San Mateo	\$85,197
Santa Barbara	\$85,197
Santa Clara*	\$86,000
Santa Cruz	\$85,197
Shasta	\$85,197
Sierra	\$21,299
Siskiyou	\$42,599
Solano	\$85,197
Sonoma*	\$86,000
Stanislaus	\$85,197
Sutter	\$42,599
Tehama	\$42,599
Trinity	\$21,299
Tulare	\$85,197
Tuolumne	\$42,599
Ventura	\$85,197
Yolo	\$42,599
Yuba	\$42,599
	<u>\$3,649,000</u>

*The allocations for the counties participating in the Title IV-E Well Being Project will also be reflected in the forthcoming waiver CFL.