



COUNTY OF SACRAMENTO DEPARTMENT OF HUMAN ASSISTANCE

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October 22, 2001

Mr. Jim Brown, Regional Advisor
Regional Advisor's Office Central Region
Department of Social Services
744 P Street, MS 14-44
Sacramento, CA 95814

Dear Mr. Brown:

We are providing you with the year 2001 annual addenda to the Sacramento County CalWORKs Plan, approved by CDSS on December 29, 1997. This addendum is referenced on page 1 of our plan, and incorporates our coordination of the Welfare-to-Work (WtW) Grant program with our partners.

Please contact Rosalinda Stoffel, DHA Program Planner, at 875-3732, if you have any questions about the enclosed items.

Sincerely,

Cheryl S. Davis

CSD:rds
Enclosures

COUNTY OF SACRAMENTO
CalWORKs PLAN ADDENDUM

**SACRAMENTO COUNTY
DEPARTMENT OF HUMAN ASSISTANCE
COUNTY PLAN ADDENDUM FOR THE DEPARTMENT OF LABOR
(DOL) WELFARE-TO-WORK (WTW) GRANT PROGRAM**

October 2001

Department of Human Assistance
Cheryl S. Davis, Director

(a) COLLABORATION WITH PUBLIC AND PRIVATE AGENCIES TO PROVIDE TRAINING AND SUPPORTIVE SERVICES

Response (The questions are in italics)

1. *The name(s) of the WtW Grant operating entities working with each county.*

- Sacramento Employment and Training Agency (SETA), (**Attachment I**).
- Volunteers of America, Inc.

2. *A description of the collaboration and coordination between counties and operating entities to ensure services are not duplicated. This includes but is not limited to:*

- *Lists of the eligible population(s) counties are focusing on serving. If there is no specific focus, please specify in the addendum.*
- *Relationships established between the local Child Support Services (IV-D) agencies to identify and serve non-custodial parents, if applicable. Not applicable.*
- Our original plan coordination referenced several of these activities. We are entering the fourth year of Welfare-To-Work services. As part of our welfare reform implementation plan, we jointly agreed that SETA would focus on long-term welfare recipients (30 months or more on aid). We helped identify clients meeting the 30-month criteria and helped SETA target those families for service. As a result, SETA has been very successful in enrolling over 1,105 “hard to employ” CalWORKs recipients in Welfare-to-Work activities including On-the-Job Training (OJT) and Work Experience (WEX) program. The One-Stop Centers provide enhanced employment services; currently SETA operates 14 One-Stop Centers in Sacramento County.
- SETA staff conducted workshops for DHA staff outlining the requirements and the referral process for WtW participants. SETA staff also developed a workbook to use by DHA staff as an easy reference for referring participants.
- Recognizing that a variety of housing issues face youth leaving the foster care system; our department agreed that Volunteers of America, Inc. will administer the Laverne Adolfo Housing Programs for Emancipated Foster Youth, that will provide safe and stable housing to youth up to the age of 24 who have left the foster care system.

3. *A description of each county's coordination of the expenditure of the State WtW Grant matching dollars with WtW Grant formula funds. For example:*

- *If applicable, an explanation of how the county is passing the State match through to the Local Workforce Investment Boards or other providers and what services are being provided with the matching funds by these organizations.*
- *A description of what services and activities are being provided with the state match dollars and who is providing the services, if they are not provided by the county to ensure services are not being duplicated.*

- The Department of Human Assistance will pass through \$595,923 of our FY 01/02 allocation of the WtW State Grant Matching Funds to SETA to increase the number of clients to be served in the long-term welfare recipient's category. Our agreement is that they will provide wage subsidies for CalWORKs recipients to participate in OJT and WEX activities.
- Our department will fund and administer \$165,983 WtW matching funds for use by DHA's Community Services Program to provide wage subsidies for CalWORKs recipients to participate in On-the-Job-Training or Work Experience activities.
- DHA will fund and administer \$62,000 WtW matching funds for a Program Planner staff position for the Homeless Foster Youth program. The Program Planner will develop and coordinate the Foster Youth Housing Programs and a Foster Youth Continuum of Care, coordinate and participate in a foster youth community advisory committee; enhance funding sources for the foster youth collaborative and oversee budgeting and contract activities. In addition, the Program Planner will develop an evaluation process of the program.
- Our department will pass through the remainder of the WtW matching funds to Volunteers of America, Inc. The program will provide 24-hour on-site supervision in two Sacramento locations for youth that have left the foster care system. Participants will be actively involved in either employment or seeking employment, and education. Both sites are close to community college campuses. The program will enable youth to acquire skills and hands-on, practical day-to-day living experiences. Special emphasis will be placed on providing the knowledge, attitudes and behavioral skills necessary to make responsible decisions regarding homelessness, pregnancy prevention and reproductive health. The housing program is designed to prepare youth to become positive, self-sufficient citizens in their community. Support and guidance to participants will be provided by a collaborative of community agencies consisting of Department of Human Assistance, Department of Health and Human Service, Sacramento Employment and Training Agency and the Casey Family Program.

4. *A narration describing the methods counties and operating entities are using to identify, refer and serve eligible WtW Grant populations.*

- We allowed the providers to have more autonomy to enroll participants in order to expedite services to participants. In collaboration between DHA and SETA staff, a program document and a Self-Appraisal form (SC246.105) were developed for use in determining eligibility and referring CalWORKs recipients to the WtW Program. SETA staff has developed a Certification Unit to review the Self-Appraisal form to determine who will likely be eligible for the program.
- The former Foster Youth are easily identifiable from our Foster Care case records.

CONTACT PERSONS

For additional information contact:
Sacramento County Department of Human Assistance

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Jerry Plummer, Division Manager, Planning and Evaluation	(916) 875-3667
Rosalinda Stoffel, Program Planner B	(916) 875-3732

SERVICE PROVIDER	ACTIVITIES
Asian Resources, Inc. 5709 Stockton Blvd. Sacramento, CA 95824 (916) 454-1892 Fax #:(916) 454-1895. Contact Person: May O. Lee	WEX, OJT
Elk Grove Unified School District 9510 Elk Grove Florin RD Elk Grove, CA 95624 (916) 686-7797 Fax #:(916) 686-7756. Contact Person: John Hirschberger	WEX
La Familia Counseling Center 5523 34 th Street Sacramento, CA 95820 (916) 452-3601 Fax #:(916) 263-1013. Contact Person: Anita Barnes	WEX, OJT
PRIDE Industries 10030 Foothill Boulevard, Roseville, CA 95747 (916) 783-5266 Fax #:(916) 783-8234 Contact Person: Samuel Seaton	WEX
Sacramento Chinese Community Service Center 915 T Street Sacramento, CA 95814 (916) 442-2523 Fax #:(916) 442-1089. Contact Person: Henry Kloczkowski	WEX
Sacramento Lao Family Community, Inc. 5840 Franklin Boulevard Sacramento, CA 95824 (916) 424-0864 Fax #:(916) 424-1861. Contact Person: Xia Kao Vang	WEX
Sacramento Occupational Advancement Resources (SOAR) 5450 Power Inn Road, Suite B (South) Sacramento, CA 95820 (916) 386-2706 Fax #:(916) 386-1247 Contact Person: Joseph Cantrell, Sr.	WEX, OJT
San Juan U.S.D. 3738 Walnut Avenue, Sacramento, CA 95608 (916) 676-2504 Fax #:(916) 676-0144. Contact Person: Dede Bannister	OJT
ACTIVITY CODES:	
OJT	= On-the-Job-Training
WEX	= Work Experience