# INSTRUCTIONS FOR SUMMARY REPORT OF OVERPAYMENTS PRIOR TO 07/01/12RESIDENTIALLY BASED SERVICES (RBS) FOSTER CARE (FC)/ EXTENDED FOSTER CARE (EFC) ASSISTANCE FEDERAL SHARE ONLY

## GENERAL INFORMATION

1. Enter county name and quarter ending sections on the overpayments tab.
2. Enter claim contact and telephone number sections of the county staff person to be contacted if there are any questions regarding the RBS claim.
3. This form is pre-programmed to not allow cents, only dollar values.

## OVERPAYMENTS:

1. Federal Share of Overpayments COLLECTED & adjustments made on RBS FC & EFC FED in Current Claiming Quarter (Already Paid to Federal Government)

Line 1: Enter the Federal Share of Overpayments COLLECTED that was reported as an adjustment on the RBS FC & EFC FED, in the current claiming quarter.
2. Federal Share of Uncollected Newly Identified Overpayments in Current Claiming Quarter (Due to Federal Government)

Line 2: Enter the Federal Share of Uncollected Identified Overpayments that completed due process in the current claiming quarter.
3. Federal Share of Uncollectible Overpayments in Current Claiming Quarter
(Due to Federal Government)

Line 3: Enter the Federal Share of Uncollectible Overpayments in the current quarter and under the correct aid code. Any collections for an uncollectible amount must be reported on the RBS FC Claim, RBS FC FED form, as a recovery of aid in order to return these funds back to the state.
4. Summary by Funding

Lines 4 through 6 will automatically calculate federal, state and county at the
appropriate rates.
5. Total Overpayments

Line 7: Total share of overpayments for federal, state and county.