

VISION STATEMENT

We will establish and maintain an innovative statewide 21st century information technology application that aids child welfare stakeholders in assuring the safety, permanency, and well-being of children at risk of abuse and neglect.

MILESTONES

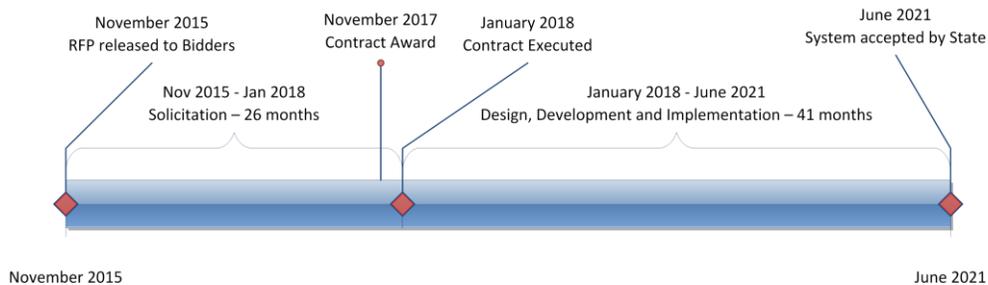
Milestones are significant events essential to the critical path of the Child Welfare Services-New System (CWS-NS) Project. Three major milestones are listed in the table below:

MILESTONE	REVISED DATE *	STATUS
Implementation Advance Planning Document (IAPD) Submission to Administration for Children and Families (ACF)	July 2015	Submitted to ACF 8/10/15
Request for Proposal (RFP) Released to Bidders	November 2015	On Schedule
Contract Award	November 2017	On Schedule

DESCRIPTION OF STATUS
Ahead of Schedule- One or more major tasks have been completed and approved early. (> 10%)
On Schedule- All major tasks have been completed and approved according to plan. (Within ± 10%)
Behind Schedule- One or more major tasks are expected to be delayed. (>10%)

* A Special Project Report for formal approval of the schedule extension has been completed and submitted for review and approval.

THE CWS-NS PROJECT TIMELINE



REQUEST FOR PROPOSAL AND SPECIAL PROJECT REPORT

Project Executives completed the review of the draft RFP and provided their comments to the Project. The Project revised the draft RFP based on Executive review, and submitted the revised RFP to California Department of Technology (CDT) for their review and approval. The Project conducted a walkthrough of the Special Project Report (SPR) #2 to adjust the schedule, cost and resources of the CWS-NS Project with the California Health and Human Services Agency. This SPR was submitted to CDT for their review and approval.

NOTICE OF PROPOSED RULEMAKING

On August 11, 2015, the Department of Health & Human Services Administration for Children and Families (ACF) published a NPRM for Comprehensive Child Welfare Information Systems (CCWIS). The CCWIS is a proposed reform of the current regulations, issued in 1993, for Statewide and Tribal Automated Child Welfare Information Systems (S/TACWIS). The proposed changes represent a significant shift in approach by the federal child welfare program.

On October 13, 2015, the Department and the County Welfare Directors Association (CWDA) issued a joint letter to the ACF. The letter affirmed overall support for the major changes to the current regulations which include providing flexibility for states to determine the size, scope, and functionality of their systems; allowing the CCWIS to obtain required data from external information systems; emphasizing data quality and requiring a new data quality plan; requiring additional bi-directional data exchanges and use of electronic data exchange standards; and promoting more efficient and less expensive development of reliable systems. The final rule is expected to be issued in the fall of 2016. The Project is analyzing how the proposed changes may affect the current requirements in the RFP.

The letter submitted by the Department and CWDA is available online:

<http://www.regulations.gov/#!documentDetail;D=ACF-2015-0009-0034>

PROCUREMENTS & STAFFING

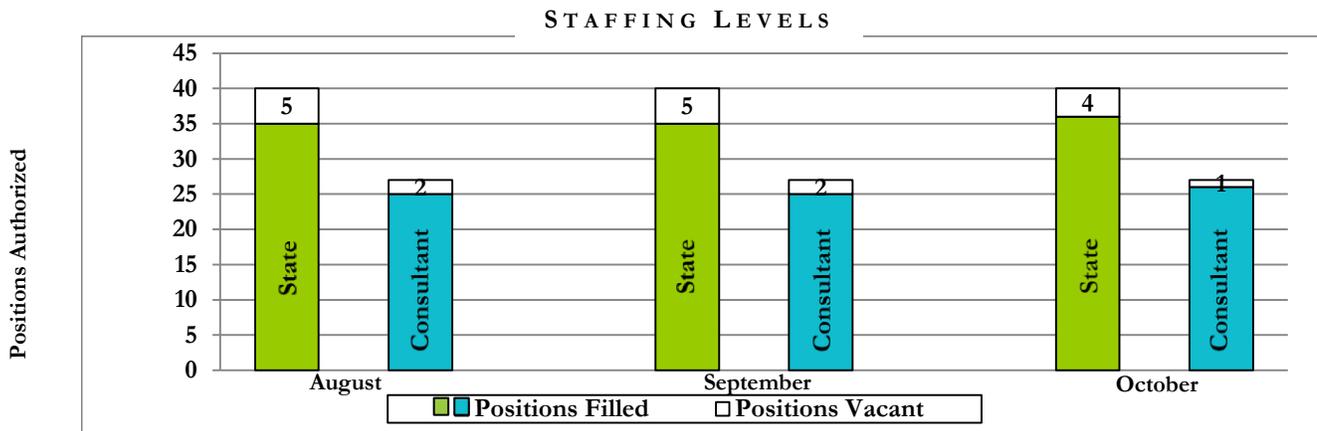
PENDING PROCUREMENTS

SERVICES	INITIAL EXECUTION DATE	STATUS	NEW EXECUTION DATE
County Consultant for CCLD-CR	7/14/14	Completed ¹	October 2015
Probation County Consultant	9/15/14	Behind Schedule ²	January 2016

1. Community Care Licensing Division-Children's Residential (CCLD-CR) Consultant- Contract executed October 2015.
2. Probation Consultant- Candidate identified. In contract development with county. Target execution January 2016.

The delay in the procurements above has been due to difficulties recruiting specialized consultants who possess the appropriate skill sets for the CWS-NS Project. This delay does not impact the major milestone dates in the project schedule.

STATE STAFFING



- ❖ The California Department of Social Services (CDSS) has two open-recruitments, one in the Children and Family Services Division (CFSD) and one in CCLD-CR.
 - CFSD Associate Governmental Program Analyst (Program Analyst). Permanent Position. Interviews completed (10/13/15). Second interviews scheduled (10/21/15). Anticipate tentative offer by 10/30/15.
 - CCLD-CR Associate Governmental Program Analyst (Business Analyst). Permanent Position. Offer approved by Personnel. Start date (11/9/15).
- ❖ The Office of Systems Integration (OSI) has two open-recruitments:
 - Senior Information Systems Analyst (Procurement Analyst). New hire. On-board (10/7/15).
 - Senior Information Systems Analyst (State and Federal Reporting Analyst). Limited-Term Position. No qualified candidates identified. Position re-advertised (10/14/15).
 - Staff Information Systems Analyst (Configuration Analyst). Interviews scheduled to be completed by 10/16/15.

RISKS & ISSUES

The risks and issues presented in this update are selected by the governing members of the CWS-NS Project Risk Management Committee (County Welfare Directors Association, CDSS Management team and the OSI Project Director) who work collaboratively to identify the top risks and issues that have, or potentially may have, a negative impact on the scope, cost, quality and schedule of the CWS-NS Project.

RISKS are *potential* events that *may* negatively impact the Project unless mitigated.

DESCRIPTION	MITIGATION
Title IV-E: It is unclear if using the Statewide Automated Welfare System Consortia to meet Title IV-E eligibility determination and financial management functionality will comply with pending federal Statewide Automated Child Welfare Information System (SACWIS) regulations.	<p>The IAPD provides the detail and analysis required for federal approval of the State's approach. The Project submitted the IAPD to ACF in August 2015 for its approval.</p> <p>No updates will be available until the ACF approval of the IAPD. The Project expects response from ACF in October.</p>

ISSUES are *actual* events that *will* negatively impact the Project unless resolved.

DESCRIPTION	MITIGATION
Project Management Plans: Delay in completion of Project Management Plans created inconsistencies in management and execution of Project processes.	Using the Project Management (PM) Plan Development and Review Process, the Project has completed seven of the ten PM Plans. The remaining three plans were completed in September 2015. The Project anticipates that these remaining plans will be approved by October 2015.

STAKEHOLDER RFP REVIEW BRIEFING

The Stakeholder RFP Review Briefing is scheduled to be held at CDSS headquarters on the afternoon of October 26, 2015. The intent of this meeting is to provide an overview of the current version of the RFP highlighting changes made since the Collaborative Review Sessions (April 2015).

CONFIDENTIALITY REMINDER

On February 18, 2015, the CWS-NS Project released a draft RFP to county and state stakeholders. Project management reminds all county and state staff working in and with child welfare services of their responsibility to maintain confidentiality when interacting with information technology vendors. Confidentiality must be followed by all staff regardless of their participation in the RFP review.

Discussions regarding services in the future child welfare system and, more specifically, discussions about the CWS-NS or its procurement, are inappropriate. Such discussions with vendors may result in bidder protests, award delays and ultimately impact timelines for delivery of the new system.

If you are contacted by a vendor or interested party regarding the RFP, the procurement, the procurement process, or if you have any questions about the appropriateness of vendor interactions, please contact Tina Steele, Procurement Official, at (916) 431-5544 or tina.steele@state.ca.gov.

THIS REPORT AVAILABLE ONLINE: <http://www.cdss.ca.gov/cdssweb/PG2400.htm>